

HARLAN COUNTY BOARD OF SUPERVISOR'S
AND
BOARD OF EQUALIZATION
REGULAR MEETING MINUTES
From August 6th, 2024

The Harlan County Board of Supervisor's met in regular session Tuesday, August 6, 2024, in the Community Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Joe Schnuerle; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; George Scott and Janice Miller-Boston present. Also, present were Clerk, DaLynn Burgeson; Deputy County Attorney, Whitney Schroeder and Highway & Weed Superintendent, Tim Burgeson.

At 9:30 a.m., Chairman Boehler called the meeting to order, announced that there is a copy of the Open Meetings Act posted at the south end of the room which will be followed by the Board and the Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, account balances, an Account Trial Balance Listing, and Delinquent Tax Listing. Harlan County Sheriff's Office provided a Quarterly Report April 1-June 30, 2024, for the Board's review.

The Board reviewed claims. Discussion was held. A motion was made by Clements to approve the claims as submitted. Seconded by Miller-Boston. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the July 16th, 2024, regular Board meeting and called for any additions or corrections. With no additions or corrections, a motion was made by Schnuerle to approve the minutes from July 16th, 2024, as presented. Seconded by Bash. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the July 18th, 2024, Board of Equalization meeting in which property valuation hearings were held and called for any additions or corrections. With no additions or corrections, a motion was made by Bash to approve the minutes from July 18th, 2024, as presented. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-abstain; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the July 30th, 2024, Budget Workshop meeting and called for any additions or corrections. With no additions or corrections, a motion was made by Schnuerle to approve the minutes from July 30th, 2024, as presented. Seconded by Bash. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Further discussion was held on claims, transfers and funding availability. A motion was made by Schultz to transfer \$200,000 from the Inheritance Tax Fund to the General Fund to ensure funding for expenditures to be paid back to the Inheritance Tax Fund when general funds become available by Resolution #2024-13. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Melinda Lingg on behalf of the Harlan County Museum came before the Board to provide an annual update on the happenings of the Museum and to request funding for needed building maintenance. Upon discussion, the Board advised that they are in the process of setting the 2024-2025 County budget and suggested that a claim with supporting documentation be submitted for the Board's consideration.

Chairman Boehler turned the meeting over to Vice Chairman Clements due to a conflict of interest regarding the next agenda item. (Max Boehler – Request for road to new property located on minimum maintenance road) Vice Chairman Clements requested that Hwy Superintendent Burgeson come before the Board for questions related to the request and road matters. Zoning Administrator Ron Melbye provided zoning regulations also. Discussion was held. A motion was made by Bash to table this matter to gather further information. Seconded by Scott. Roll call votes: Schnuerle-yes; Schultz-

yes; Clements-yes; Boehler-abstain; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Clements turned the meeting back over to Chairman Boehler.

BOARD OF EQUALIZATION

A motion was made by Clements to go into Board of Equalization at 11:08 a.m. Seconded by Bash. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Clerk Burgeson presented Property Valuation Protest Form 422 submitted by Ricky S. and Susanne M. Smith that was received on July 15, 2024. Discussion was held. A motion was made by Bash, seconded by Schnuerle to take no action due to the protest not being timely filed. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. With no further business, a motion to exit the Board of Equalization was made by Bash. Seconded by Clements. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

The Board returned to regular session at 11:10 a.m.

Ed Knott with Applied Connective came before the Board and provided the Board with informational folders proposing managed IT services for the County. Questions & discussions were held. The Board thanked Mr. Knott for his time and presentation.

Zoning Administrator, Ron Melbye came before the Board on behalf of the planning and zoning board due to recent member resignations, new board member nominations and appointment of new board members. There were four applications submitted for consideration to fill the three recent vacancies. Discussion was held. A motion was made by Bash to accept the resignations submitted by Kelsi Bose, Doug Horwart, and Galen Kronhofman. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Discussion was held on the four applications and nominations. A motion was made by Bash to appoint applicants Jeremy VanBoening, Justin Pape and Daniel Stoelting to the planning and zoning board. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Melbye will contact the newly appointed members.

Highway & Weed Superintendent Tim Burgeson provided updates on road equipment, projects, employment openings, and upcoming trainings. The Road Dept. currently has two job openings.

Deputy County Attorney Whitney Schroeder provided the Board with a proposed Union Contract for their review and to negotiate. Discussions were held. Schroeder will draft the Boards proposals and present them to the Union for consideration.

Transit Services. Chairman Boehler provided an update from a recent meeting between the County transit committee and Harlan County Health Systems. Discussion was held regarding funds, staffing, office space and vehicles needed for the transit services. Further details need to be addressed but efforts will continue towards restoring viable transit services to Harlan County.

Deputy Clerk Jessie Martin provided the Board with annual Inventory lists received from the Clerk, Building and Grounds committee, County Board, Road and Weed Superintendent, Extension office, County Attorney, County Court, Assessor, Treasurer, Veterans Service Officer and Sheriff's office. The lists were reviewed. A motion was made by Clements to approve the 2024 Inventory lists as presented. Seconded by Schultz. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-absent. Motion carried.

Clerk Burgeson provided updates and information to the Board related to the Open Meeting Act, County managed IT services, a budgetary request, Investment Portfolio Pledged Securities Report 7/31/2024, upcoming conferences and meetings and courthouse air conditioning issues. Discussions were held.

The Board designated Tim Burgeson and Cindy Boehler as the representatives of Harlan County to be available onsite during the upcoming insurance inspections and appraisals as required by NIRMA.

Highway Superintendent Burgeson provided information about the NE Department of Transportation Environmental Services Supplemental Agreement and Resolution for BK2270-001 between Olsson and Harlan County, Nebraska for project CN71282, PN BRO-7042(15), Stamford East (Harlan County) being presented. A motion was made by Bash to accept and approve the Agreement. Seconded by Schultz. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes;

Scott-yes; Miller-Boston-absent. Motion carried. A motion was then made by Bash to accept and approve Resolution #2024-10. Seconded by Clements. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-absent. Motion carried.

Highway Superintendent Burgeson provided information about the NE Department of Transportation 2024 Annual Certification of Program Compliance and Resolution as presented. A motion was made by Clements to approve Resolution 2024-11. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-absent. Motion carried.

The Regional Governing Board for Region 3 Behavioral Health Services and Harlan County Letter of Agreement for period of July 1, 2024, through June 30, 2026, was presented and discussed. A motion to approve the Letter of Agreement was made by Bash. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-absent. Motion carried.

Discussion was held on a letter received from NE Department of Environmental & Energy notifying the County of an application submitted for modified construction and operating permit by WBH Cattle Feeding LLC. The Board has no comments of concern for the Department.

Building and Grounds Committee update was provided by Clements. Information was provided regarding the Courthouse exterior projects that have started and the courthouse custodial / maintenance position available. Discussion was held about other courthouse interior projects not completed.

Public Forum: No Citizen comments.

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-absent. Motion carried. Chairman Boehler adjourned the meeting at 1:47 p.m.

The next regular meeting will be held August 20th, 2024, at 9:30 a.m. for consent agenda items, 10:00 a.m. for business agenda items and Budget Workshop to follow.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Cindy Boehler, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll \$75,439.28 / Claims: American Family Life \$435.05; Ameritas Life Insurance-Vision \$266.34; Ameritas Life Insurance Corp-Retirement \$12,266.35; Bellamy, Melodie-Mileage Allowance \$120.60; Community Bank-Payroll Deduction HSA \$1480.00; Daake Law Office-Public Defender Salary \$4375.00; First State Bank-payroll deductions \$22,779.33; Harlan County Journal-Subscription \$117.00; Harlan County Senior Center-Local match for Feb'24 Transit, & Senior Center May, June & July'24 \$7944.01; Harlan County Treasurer-Cash, Postal Services \$500.00; Harlan County Treasurer-Inner Fund Transfer, Roads \$200,000.00; Medica-Insurance \$13,332.62 & Medica-Insurance Employee deduction \$1600.00; Melbye, Ron-Mileage allowance Zoning \$84.42; NE Department of Revenue-payroll deductions \$3424.97; Darcie Porter-Phone allowance \$45.00; Lincoln National Life Insurance-premiums \$1470.41; Whitney Schroeder-Child Support Enforcement Salary \$1100.00. **General Fund total:** \$146,780.38. **ROAD FUND:** Payroll \$29,133.27 / Claims: American Family Life \$848.44; Ameritas Life Insurance-Vision \$195.76; Ameritas Life Insurance-Retirement \$5454.08; Community Bank-payroll deductions \$565.00; First State Bank-payroll deductions \$11,068.79; Fischer, Doug-CDL Reimbursement \$34.50; Kuhl, Thomas-CDL Reimbursement \$32.50; Medica-Insurance \$7326.40 & Medica-Insurance Employee deduction \$1000.00; NE Department of Revenue-payroll deductions \$1670.34; NE Public Employees Local 251-Union Dues \$275.00; Lincoln National Life Insurance-premiums \$662.46. **Road Fund total:** \$64,205.10. **TOURISM:** Jordann Dunlay-Admin Salary \$1200.00. **INHERITANCE TAX FUND:** Transfer to General Fund \$200,000. **Grand total: \$412,185.48**