

# HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

From **January 21<sup>st</sup>, 2025**

The Harlan County Board of Supervisors met in regular session Tuesday, January 21<sup>st</sup>, 2025, in the Community Room of the Harlan County Courthouse in Alma, NE, as advertised in the Harlan County Journal and posted on the County website [harlancounty.ne.gov](http://harlancounty.ne.gov), with Supervisors Joe Schnuerle; Rob Schmidt; Mike Clements; Cindy Boehler; Jeff Bash; George Scott and Janice Miller-Boston present. Also, present were Clerk, DaLynn Burgeson, Treasurer, Sandy Artz and Highway & Weed Superintendent, Tim Burgeson.

At 9:32 a.m., Chairman Boehler called the meeting to order, announced that there is a copy of the Open Meetings Act posted at the south end of the room which will be followed by the Board and the Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, account balances, Account Trial Balance Listing, Delinquent Tax Listing and Pledged Securities Report.

The Board reviewed and discussed claims. A motion was made by Clements to approve the claims as presented. Seconded by Scott. Roll call votes: Schnuerle-yes; Schmidt-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the January 14<sup>th</sup>, 2025, regular Board meeting and called for any additions or corrections. With none, a motion was made by Schmidt to approve the minutes from January 14<sup>th</sup>, 2025, as presented. Seconded by Clements. Roll call votes: Schnuerle-yes; Schmidt-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Public Transportation Manager, Bryon Guthrie came before the Board and provided handouts which provided transportation stats from Dec. 30<sup>th</sup>, 2024, the first day of the public transportation services, through January 21, 2025. There were 125 rides given during that time with some rides, besides within Harlan County, going to Beaver City, Kearney, and Grand Island.

Dustin Will with Benefit Management joined the meeting and provided the Board with medical insurance annual renewal options and explained the current policies for comparison. Discussion was held. The Board tabled the decision until the next meeting.

Deputy County Attorney, Whitney Schroeder joined the meeting by Zoom. There were no current updates on the union contract negotiations. There is a meeting scheduled for tomorrow (January 22, 2025) with the County Attorney, Road and union representatives.

Discussion was held regarding the unincorporating of the Village of Huntley. Deputy County Attorney Schroeder provided information regarding timeline requirements and protocol for both the Village and County. Schoeder will prepare a letter to the Village of Huntley board. Schroeder will also provide an update to Goodwin Siegfried regarding the letter presented on behalf of Twin Valley Public Power District.

Highway & Weed Superintendent, Tim Burgeson came before the Board. Discussion was held on transferring funds in preparation for the County's financial liability in the approved Railroad Bridge project located on F Road. No decision was made. Discussion was held on the purchase of a new motor grader. No decision was made. No new hire update. Burgeson provided a summary of bridge inspection substantial changes coming in March of 2025 from the 2 ½ days bridge training that he attended in Lincoln, an update on what projects the road crew are doing, an upcoming noxious weed conference he will be attending, and status on the office's septic system.

There were no IT committee updates.

Clerk Burgeson inquired about ordering 2025 County Board Handbooks from NACO. Discussion held. Three will be ordered. Inquiry was made about registration for the upcoming 2025 County Chair Workshop provided by NACO for Chairmans and Vice Chairmans. The Clerk will complete registration for both Cindy Boehler (chair) and Jeff Bash (vice chair). The Clerk provided the Board with a public records request she had just received and letter from Zelle HR.

A Safety Committee update was provided by Scott from a committee meeting held January 16, 2025, regarding treatment for the new Courthouse walkways & steps, walkway rails, and interior courthouse signage.

Designation of a county official to assist CPA, Robert Dunaway, with County budget preparation for 2025 and setting the additional fixed salary pursuant to Nebraska State Statute 23-906 were discussed. Clerk Burgeson was asked if she would accept the designation. A motion was made by Clements to designate Clerk Burgeson to assist with the upcoming budget at the set amount of \$900. For lack of second, further discussion was held, and other County officials were given the opportunity to be designated. All declining. A motion was made by Clements to designate Clerk Burgeson at the fixed amount of \$900 to assist with the upcoming budget. Burgeson accepted the designation. Seconded by Miller-Boston. Roll call votes: Schnuerle-no; Schmidt-yes; Clements-yes; Boehler-yes; Bash-no; Scott-yes; Miller-Boston-yes. Motion carried.

Clements provided information from his contact with Holdrege Electric regarding invoices held from Jan. 7<sup>th</sup>, 2025, claims. Discussion was held. A motion was made by Clements to approve the invoices as presented in the amount of \$3975.98. Seconded by Scott. Roll call votes: Schnuerle-no; Schmidt-recused; Clements-yes; Boehler-yes; Bash-no; Scott-yes; Miller-Boston-yes. Motion carried. Invoices will be re-submitted for payment on February 4<sup>th</sup>, 2025.

Information was provided by Clements from his contact with Ryan Stearns of Joseph Hewgley & Associates and owner, Joseph Hewgley regarding Invoice #1053, dated 12/27/2024, for architectural services for the Courthouse upper window replacement project. Discussion was held. The invoice will be submitted with claims on February 4<sup>th</sup>, 2025.

Discussion was held on an estimate and letter received from Lakeview K-Lawn for lawn care services for 2025. Discussion was held. No action taken. Tabled until next meeting.

Clements provided a building and grounds update. Maintenance, Bryan Crowder joined the meeting. An update was provided on the boiler repairs, NE State Marshal letter regarding the boiler repairs and future boiler parts and repairs. Boiler parts are on order and the letter will be completed once the repairs are done. Crowder provided an update on the research he had been doing for exterior lighting for the courthouse walkways. He will continue his efforts for the best option. A meeting has been scheduled for walkway railing options for the southside entrance of the Courthouse.

Schnuerle did not have anything to add to the upcoming agenda list for the Boards consideration. Scott reiterated the need to act on the possibility of changing County employee pay periods from monthly to every two weeks. A brief discussion was held and will be placed on the next agenda.

**Public Forum:** No comments.

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Miller-Boston. Roll call votes: Schnuerle-yes; Schmidt-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Chairman Boehler adjourned the meeting at 1:29 p.m.

The next meeting will be held on Tuesday, February 4<sup>th</sup>, 2025, commencing at 9:30 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

**ATTEST:**

/s/ DaLynn Burgeson, County Clerk

/s/ Cindy Boehler, Chairman

Agenda & Minutes can be found on the County website: [harlancounty.ne.gov](http://harlancounty.ne.gov)

**Claims: GENERAL:** Adams CO Clerk of the District Court-Mental Health case open \$50.00; Applied Connective Tech-IT Services \$2319.40; Bob Barker Co-Jail supplies \$63.69; Business World-Office Supplies \$50.00; Dianne Calkins-Jail supplies \$12.00; Capital City Transfer Services-Coroner removal/mileage \$591.60; City of Alma-Utilities \$890.00; Clerk of District Court-Court costs \$72.00; Communications Engineering-Access control doors/security additions \$14,399.80; Daake Law Office-Court appt'd attorney \$207.00; Dewald, Deaver Law-Court appt'd attorney \$3398.30; Jamie Dieter-Sheriff vehicle equipment \$1100.00; Eakes Office Solutions-Supplies \$1427.53; FGH Law Office-Court appt'd attorney \$689.28; Kim Fouts-NACO Conf mileage \$71.02; First National Bank-Office Supplies/Fuel/Meals/Postal Services \$2317.73; Happy Hookin' Towing-Service \$225.00; Harlan County Court-Court Costs \$186.00; Harlan County Health Systems- Prisoner Meals \$1207.50;

Harlan County Journal- Publishing \$221.39; Harlan County Treasurer-Inter fund Transfer \$244,000.00; Hays Pharmacy-Inmate Medical \$16.75; Dawn Hetrick-Extension mileage \$50.68; Hogeland Market- Extension Supplies \$21.78, Sheriff-Jail Supplies \$241.57; Holdrege Daily Citizen-publishing \$75.00; Hometown Leasing-Office Equipment \$231.72; Dennis Hruska-custodian mileage \$18.09; Antivirus \$6.00; Interstate All Battery Center-Batteries \$64.80; Klein, Brewster, Brandt, Messersmith-Court appt's attorney \$2953.50; M & B Machine Service-Service contract \$153.00; Mary Lanning Healthcare-Inmate medical \$4.59; Mid-American Benefits-Insurance \$20,000.00; MIPS-Data Processing \$1701.82; Motorola Solutions-Sheriff's vehicle equipment \$2830.98; NACT-Treasurer Dues \$75.00; NE Assoc of County Assessors-Dues \$100.00; NE Clerks of District Court-Dues 100.00; Nebraska Public Power District-Utilities \$514.11; Justin Pape-Zoning mileage \$22.40; Phelps County Emergency Mgmt-Computer Expense \$1000.00; Physician's Lab Services-Autopsy \$300.00; Quill-Office Supplies \$558.29; Region III Behavioral Health Services24-25 County Match Q3 \$2005.38; South Central Economic Development-membership due \$2500.00; Das State Accounting-Teletype Service \$888.35; Thomas Stewart-Court appt'd attorney \$791.23; Dan Stoelting-Planning/Zoning mileage \$5.00; The Radar Shop-Sheriff vehicle equipment \$288.00; Trustworthy Hardware-Maintenance supplies \$597.82; Twin Valleys Public Power-Utilities \$222.81; University of Nebraska-Office Equipment \$2829.62; Jeremy VanBoening-Planning/Zoning mileage \$18.20; Vanguard Appraisals-Contractual Services \$2380.00; Verizon Wireless-Sheriff's Dept. Phones \$243.01; Viaero-Phone \$107.00; Vyve Broadband-Phones and Internet \$2875.36; Doug Winz-Planning/Zoning mileage \$26.00; 136 Auto Body-Car repair \$65.48. General Claims Total \$320,382.58.

**ROAD:** Alma Auto Parts-Supplies \$23.10; B.H. Hesemann Shop-tools/iron \$193.57; Bladen Sand & Gravel-Gravel \$2427.19; Bosselman Energy-Fuel \$2745.48; Bosselman Enterprises-Fuel \$1038.02; Central States Aggregate-Gravel/freight \$35,613.98; CHS Agri Service Center-Fuel \$916.41; City of Alma- Garbage \$64.50; Jim Dietz-Retirement \$25.00; First National Bank-Office supplies (credit \$46.30); Hogeland Market-Supplies \$61.66; Holiday Inn of Kearney-Lodging NACO Conference \$374.85; Huntley Service-Fuel \$160.42; Landmark Implement-Road Equipment \$9613.00; M.J Lubeck-Rent \$300.00; Michael McConnell-Tree removal \$10,000.00; MIPS-Data Processing \$127.16; NMC Exchange-Repairs \$11,475.97; Paulsen Inc-Gravel \$7029.70; Quill-Office supplies \$339.14; Reliable Pest Control Services-Pest control \$530.00; Rudy's Tire-supplies \$240.00; S&W Auto Parts-Supplies \$369.97; Sappa Valley Farm and Auto-Fuel \$56.22; Titan Machinery-Parts/repairs & Equipment \$246,241.00; Trustworthy Hardware-Supplies \$44.99; Twin Valley PPD-Utilities \$531.12; Verizon-Cell phone/supplies \$391.04; Village of Republican City-Water \$35.00. Road Claims Total \$330,922.19. **TOURISM:** NE Rural Radio Association-Advertising \$600.00; **E911-** City of Holdrege-Emergency Services \$292.80.

**ROAD/BRIDGE CONSTRUCTION FUND:** Oak Creek Engineering-Bridge Contract \$27,807.00. **CLAIMS GRAND TOTAL:** \$680,004.57