

HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

From **November 19th, 2024**

The Harlan County Board of Supervisor's met in regular session Tuesday, November 19th, 2024, in the Community Room of the Harlan County Courthouse in Alma, NE, as advertised in the Harlan County Journal and posted on the County website harlancounty.ne.gov, with Supervisor's Joe Schnuerle; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; George Scott and Janice Miller-Boston present. Also, present were Clerk, DaLynn Burgeson; Deputy County Attorney, Whitney Schroeder; and Highway & Weed Superintendent, Tim Burgeson.

At 9:32 a.m., Chairman Boehler called the meeting to order, announced that there is a copy of the Open Meetings Act posted at the south end of the room which will be followed by the Board and the Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, account balances, Account Trial Balance, Delinquent Tax Listings and Pledged Securities Reports.

The Board reviewed and discussed claims. A motion was made by Clements to approve the claims as presented. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the November 6th, 2024, regular Board meeting and called for any additions or corrections. A motion was made by Scott to approve the regular meeting minutes from November 6th, 2024, as presented. Seconded by Miller-Boston. Roll call votes: Schnuerle-yes; Schultz-abstain; Clements-abstain; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the November 6th, 2024, public hearing and called for any additions or corrections. A motion was made by Bash to approve the public hearing minutes from November 6th, 2024, as presented. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-abstain; Clements-abstain; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Devin Obrien and Sheldon Mausbach from Bristol Windows came before the Board, introduced themselves and explained they were here for questions and to provide further information pursuant to the bid proposal submitted on October 29th, 2024, for the courthouse upper window replacement project. Mr. Obrien provided details regarding the window type, materials, workmanship and design. Sketch drawings were provided for the Board to view as with documentation showing other commercial building client references, a bank letter and bid bond check. After questions and discussions held, the board tabled this matter to allow time to consider the information presented.

April Einspahr and Bryon Guthrie appeared on behalf of Harlan County Health Systems, DBA Harlan County Public Transit. Discussion was held regarding the transit requirements for ADA compatible signage for the office located in the Courthouse and the requirements for transferring ownership of the transit vehicles. The signage will be addressed in the upcoming Safety committee meeting this Thursday. Upon conferring with Deputy County Attorney Schroeder and County Attorney Bellamy via phone, a motion was made by Clements to sign the vehicle titles today to transfer ownership. Seconded by Miller-Boston. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Deputy County Attorney Schroeder provided an explanation for the Memorandum of Understanding Community-Based Juvenile Services Aid for the Tri-County Juvenile Services (Kearney, Phelps, and Harlan counties) and the Kearney, Phelps, Harlan Comprehensive Youth Services Plan for July 1, 2025, through June 30, 2030, presented for the Board to act on. County Attorney Bellamy was present via the phone and provided further information. A motion was made by Bash to approve the Kearney, Phelps, Harlan Comprehensive Youth Services Plan for July 1, 2025, through June 30, 2030, as presented. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

A motion was then made by Bash to approve the Memorandum of Understanding Community-Based Juvenile Services Aid for the Tri-County Juvenile Services (Kearney, Phelps, and Harlan counties). Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Supervisor Schnuerle provided an update on the planning and zoning commission board and County board processes in which Schnuerle, Bash and County Attorney Bellamy will meet to further discuss.

County Attorney Bellamy and Deputy County Attorney Schroeder provided an update on the status of the union contract negotiations. The County is awaiting a written response from the president of the Nebraska Public Employees Local 251.

Building and grounds committee update was provided by Clements. The Courthouse keys from the Courthouse interior renovations contractor have not been returned. Deputy County Attorney Schroeder will prepare a letter. Architect Ryan Stearns is currently working on pricing for Courthouse exterior lighting and costing to add handrails along the steps and new ramp on the south side of the Courthouse. Further discussion was held regarding safety options for the new steps and the Courthouse upper window replacement project. The above matters were tabled until the next board meeting.

Chairman Boehler recessed the meeting at 12:15 p.m. for an hour lunch.

At 1:12 p.m., Chairman Boehler reconvened the meeting. *Supervisor Clements left the meeting.*

Highway & Weed Superintendent, Tim Burgeson came before the Board and presented a Preliminary Services Agreement for the BNSF and Harlan County F Road bridge project. A motion was made by Schnuerle to approve the Preliminary Services Agreement as presented. Seconded by Schultz. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Highway & Weed Superintendent Burgeson provided an Engineering Agreement between Miller and Associates Consulting and Harlan County for the road department office's septic system. Discussion was held. A motion was made by Schnuerle to approve and enter into the Engineering Agreement with Miller and Associates. Seconded by Schultz. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Highway & Weed Superintendent Burgeson provided updates on equipment, attachments, road crew, projects, and gravel status. A noxious weed update was provided also.

Supervisor Schnuerle brought questions and citizen concerns to the Board pursuant to the results of the election in which the Village of Huntley received the majority votes by ballot to unincorporate Huntley. Discussions were held. Deputy County Attorney Schroeder provided an overview of the statutory requirements and deadlines for the unincorporating of Huntley and will contact the village attorney to discuss this matter.

IT Committee did not have any updates. The committee will meet to review the Pinpoint internet/fiber proposal and Applied Connective proposals for Courthouse phone system and will report back to the County Board.

Clerk Burgeson provided the Board with information that was included in their packets and discussion was held regarding the Courthouse closing for inclement weather. The Safety committee will further discuss the closing of the Courthouse due to inclement weather at the Safety meeting this Thursday.

The Board tabled any action on the bid proposals submitted by Duncan Theis and Bristol Windows for the Courthouse upper window replacement project.

Supervisor Schnuerle provided some upcoming agenda items for the Boards information. A brief discussion was held.

Public Forum: No comments.

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-absent; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Chairman Boehler adjourned the meeting at 2:06 p.m.

The next regular meeting will be held on Tuesday, December 3rd, 2024, commencing at 9:30 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Cindy Boehler, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

GENERAL: Applied Connective Tech-IT Services \$7932.72; Melodie Bellamy-Mileage/dues \$263.01; Business World-Office Supplies \$256.09; Dianne Calkins-Jail Supplies \$8.96; Capital City Transfer Services-Coroner Transport/mileage \$664.00; City of Alma-Utilities \$890.00; Combined Public Communications-Jail supplies \$400.00; Bryan Crowder-Maintenance/phone/mileage \$223.99; Crowne Plaza-Clerk Conference Lodging \$247.90; CVSOAN-Veteran Dues \$100.00; Daake Law Office-Court appt'd attorney \$149.50; Dewald, Deaver Law-Court appt'd attorney \$1146.32; Dr Jesse Neal Dental-Inmate Dental \$133.90; Duncan Theis-Courthouse remodel \$48,203.50; Duncan, Walker, Schenker & Daake-Court appt'd attorney \$1225.00; Eakes Office Solutions-Supplies \$1831.40; Election Systems & Software-General Election expenses \$4467.38; First National Bank-Office Supplies/Fuel/Meals/Postal Services \$4405.95; Franklin Chronicle-publishing \$104.25; Tana Fye Henry Law-Court app'd Attorney Fees \$1868.55; Galls-Sheriff Uniforms \$126.89; Graham Tire-Sheriff vehicle tires \$306.16; Gray Law Firm-Court appt'd attorney \$667.00; Harlan County Court-Court Costs \$215.00; Harlan County Health Systems- Prisoner Meals \$780.00/Transit 18,044.00; Harlan County Journal- Publishing \$1064.65; Harlan County Sheriff-Sheriff's fees \$115.20; Hays Pharmacy-Inmate Medical \$39.04; Kevin Heft-Right of Way \$665.50; Hogeland Market- Extension Supplies \$25.30, Sheriff-Jail Supplies \$132.89; Holdrege Daily Citizen-Publishing \$187.50; Dennis Hruska-custodian mileage \$7.23; Intellicom-IT Services \$72.25; Jeff's Electric-Electrical \$712.00; Johnson Controls-Boiler Repairs \$5892.35; Kearney County Treasurer-TriCounty JV services \$2000.00; Klein, Brewster, Brandt Law-Court appt'd Attorney Fees \$723.50; Main Street Variety-supplies \$93.43; Marvin Planning Consultants-Planning/Zoning Contractual services \$4350.00; Mid-American Benefits-Insurance \$168.00; MIPS-Data Processing \$1448.91; NACO-Meeting dues/JPH postcards \$2363.62; NAPA Auto Parts-Supplies \$9.93; Nebraska Public Power District-Utilities \$664.46; Nebraska Sheriff's Association-Dues \$175.00; Phelps County Sheriff-Safekeeping of Inmates \$55.00; Platte Valley Communications-Equipment Repair \$2193.99; Quill-Office Supplies \$1764.91; Region III Behavioral Health Services-Mental Health Services \$2005.38; Republican Valley Animal Center-Stray cat boarding \$40.50; Das State Accounting-Teletype Service \$537.60; Thomas S. Stewart Attorney-Court appt'd Attorney fees \$290.75; Those Blasted Signs-Sheriff Vehicle graphics \$170.00; TNT Tracy Weak-Lawn Maintenance \$100.00; Tripe Motor-Sheriff Vehicle \$6318.87; Trustworthy Hardware-Maintenance/Extension supplies \$129.87; Twin Valleys Public Power-Utilities \$239.40; USDA, APHIS, Wildlife Services-Predator control \$346.75; Verizon Wireless-Phone \$243.32; Viaero-Phone \$107.00; Vyve Broadband-Phones and Internet \$2676.41; Kelly Winz-Right of Way \$665.50; 136 Auto Body-Sheriff Vehicle repair \$830.00; General Claims Total \$134,267.48.

ROAD: Alma Auto Parts-Supplies \$10.05; B.H. Hesemann Shop-Nuts & Bolts \$69.84; Bear Frame & Alignment-Equipment repair \$8994.75; Black Island Material LLC-Gravel & Rock \$13,755.04; Bosselman Energy-Fuel \$8759.65; Bosselman Enterprises-Fuel \$1699.33; City of Alma- Garbage \$64.50; Cooperative Producers-Fuel \$818.75; Jim Dietz-Retirement \$25.00; Garrett Tires-Grader tires \$5603.60; Harlan County Journal-publishing \$134.13; Hogeland Market-Supplies \$78.06; Jim's OK Tire Store-Grader Tires \$8407.00; Lacial Equipment-Grader blades \$2995.74; Landmark Implement-Parts/repairs \$4393.10; M.J Lubeck-Rent \$300.00; MIPS-Data Processing \$127.16; NMC Exchange-Repairs \$14,625.73; Nebraska Weed Control Assoc.-Annual Dues \$235.00; Overhead Door-Building repairs \$478.50; Paulsen Inc-Gravel \$40,558.17; Reliable Pest Control Services-Pest Control \$265.00; Rudy's Tire-supplies \$1289.10; S&W Auto Parts-Supplies \$5035.72; Sappa Valley Farm and Auto-Fuel \$181.45; Titan Machinery-Parts/repairs \$4569.00; Tripe Motor-Equipment Repair \$577.69; Trustworthy Hardware-Supplies 20.98; Twin Valley PPD-Utilities \$268.24; Verizon-Cell phone \$66.08; Village of Republican City-Water \$35.00; Road Claims Total \$124,441.36. **TOURISM-** Nebraska Rural Radio Assoc.-Media/advertising \$1320.00; Orleans Hotel-Applefest entertainment \$1400.00. **COVID AMERICAN RESCUE PLAN FUND-** Duncan Theis Construction – Courthouse exterior project \$47,913.05. **E911-** City of Holdrege-Emergency Maintenance \$402.71. **HOSPITAL BOND FUND-** First State Bank-Interest/wire fee \$2165.00. **CLAIMS GRAND TOTAL:** \$311,909.60