

**HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From October 1st, 2024**

The Harlan County Board of Supervisor's met in regular session Tuesday, October 1st, 2024, in the Community Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Joe Schnuerle; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; George Scott and Janice Miller-Boston present. Also, present were Clerk, DaLynn Burgeson; County Attorney, Melodie Bellamy; Deputy County Attorney, Whitney Schroeder; Assessor, Kim Fouts and Highway & Weed Superintendent, Tim Burgeson.

At 9:30 a.m., Chairman Boehler called the meeting to order, announced that there is a copy of the Open Meetings Act posted at the south end of the room which will be followed by the Board and the Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, account balances, an Account Trial Balance Listing, and Delinquent Tax Listing.

The Board reviewed claims. Discussion was held. A motion was made by Bash to approve the claims as presented. Seconded by Miller-Boston. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the September 17th, 2024, regular Board meeting and called for any additions or corrections. With no additions or corrections, a motion was made by Schnuerle to approve the regular meeting minutes from September 17th, 2024, as presented. Seconded by Scott. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-abstain; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Chairman Boehler asked the Board if they had reviewed the Minutes from the September 17th, 2024, special hearing to set the final tax request and called for any additions or corrections. With no additions or corrections, a motion was made by Bash to approve the minutes from the special hearing held on September 17th, 2024, as presented. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-abstain; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Mary Robison joined the meeting, introduced herself, gave her address and explained her reason for coming before the Board. Discussion was held upon her request to have the speed limit reduced for the mile of gravel road going by her property on 713 Road. The Board agreed and directed Highway Superintendent Burgeson to request and proceed with an engineering study and report back to the Board.

County Attorney Bellamy, Deputy County Attorney Schroeder and Highway Superintendent Burgeson came before the Board with an update on the union contract negotiations. A motion was made at 10:15 a.m. by Clements to go into executive session to discuss the union contract negotiations. Seconded by Schnuerle. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. The County Board, Clerk, Highway Superintendent, County Attorney and Deputy County Attorney were present. At 11:06 a.m., a motion was made by Clements to exit the executive session. Seconded by Bash. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Discussion was held regarding the lack of lighting after dark on the west side of the Courthouse, including the entrance to the Sheriff's Department, as presented by County Attorney Bellamy. The building and grounds committee will address this issue.

Discussion was held on Courthouse sidewalk ADA compliance. County Attorney Bellamy provided an update. Discussion was held on the 2024-Duncan Theis Change Order Request #1 as presented to add additional handicap ramps and extra concrete. A motion was made by Clements to approve and accept the Duncan Theis Change Order Request #1 dated August 23, 2024, with the exterior project surplus contingency funds in the amount of \$7146.00, as provided by Ryan Stearns, being applied towards the change order balance. Seconded by Scott. Roll call votes: Schnuerle-no; Schultz-no; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-no. 4 yes / 3 no. Motion carried. A brief discussion was held regarding concerns expressed about the south entrance new steps, ramp and railing. Due to the step issue not being on the agenda, discussion to be held later.

County Attorney Bellamy provided an update on the public transit vehicles after speaking with Bonnie at the Senior Center. Discussion was held. A motion was made by Clements to have the hospital be responsible for purchasing, directly from the Senior Center if they choose to have a third transit vehicle, the 2019 van with 34K miles for \$3690, to take possession of the County owned 2022 van from the Senior Center to transfer to the hospital and for the County to purchase the Goshen bus from the Senior Center for \$5990 to transfer to the hospital all for the public transit. Seconded by Miller-Boston. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

County Attorney Bellamy presented the Board with a County Surplus Policy for consideration. After discussion, a motion was made by Schnuerle to approve the surplus policy as presented. Seconded by Scott. Roll call votes: Schnuerle-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. The building and grounds committee and maintenance will be responsible for courthouse surplus.

County IT services. Updates were provided by Schnuerle and Clerk Burgeson.

At 12:08 p.m., Chairman Boehler recessed the meeting for lunch.

At 1:01 p.m., Chairman Boehler reconvened the meeting. Supervisors Schnuerle and Schultz were absent.

At 1:02 p.m., Chairman Boehler adjourned the regular meeting and opened the **Harlan County Special Hearing to Set Final Tax Request** as published. (*See separate minutes*)

The County Board of Supervisors returned to the regular meeting with Chairman Boehler opening said meeting at 1:06 p.m. A motion was made by Bash to approve Resolution #2024-17 setting the final tax request for Fiscal Year July 1, 2024 – June 30, 2025. Seconded by Miller-Boston. Roll call votes: Schnuerle-absent; Schultz-absent; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried.

Clerk Burgeson provided an update on the south entrance doors that have been upgraded to electronically unlock and lock for courthouse business hours. If entry to the courthouse is needed prior to or after business hours, entry must be made through the Sheriff's office, west entrance of the courthouse. Maintenance work orders were discussed.

Highway & Weed Superintendent Tim Burgeson provided the Board with updates on completed bridge inspections, operators grading, mowing, ditch cleanouts, driveway projects and a status on road equipment.

Chairman Boehler announced that Tim Burgeson would be getting recognized with an award at the upcoming NIRMA conference and the Board thanked him for his services and for representing Harlan County.

Building and Grounds Committee. Clements provided that railing on the east side of the south entrance steps would be temporarily placed tomorrow, Wednesday, October 2nd, until the permanent railings are installed, that the committee members would be meeting with Ryan Stearns, and that currently Stearns is advertising for bids to replace the courthouse upper windows that are leaking. Discussion was held on filling the vacant custodian position for courthouse cleaning. An ad will be placed in the Journal.

Public Forum: No citizen comments during this time.

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Scott. Roll call votes: Schnuerle-absent; Schultz-absent; Clements-yes; Boehler-yes; Bash-yes; Scott-yes; Miller-Boston-yes. Motion carried. Chairman Boehler adjourned the meeting at 1:44 p.m.

The next regular meeting will be held October 15, 2024, commencing at 9:30 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Cindy Boehler, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll \$73,219.01 / Claims: American Family Life \$435.05; Ameritas Life Insurance-Vision \$266.34; Ameritas Life Insurance Corp-Retirement \$11,879.55; Jeff Artz-Planning Commission mileage \$5.00; Community Bank-Payroll Deduction HSA \$1480.00; Daake Law Office-Public Defender Salary \$4375.00; First State Bank-payroll deductions \$21,843.46; Government Forms & Supplies-Mortgage Books \$336.18; Harlan County Treasurer Cash- Office supplies \$10.99; Medica-Insurance \$13,332.62 & Medica-Insurance Employee deduction \$1600.00; Mid-American Benefits-Insurance \$336.00; NE Department of Revenue-payroll deductions \$3229.66; Justin Pape-Planning Commission mileage \$21.44; Darcie Porter-Phone allowance \$45.00; Dan Stoelting-Planning Commission mileage \$5.00; Lincoln National Life Insurance-premiums \$1483.79; Jeremy VanBoening-Planning Commission mileage \$17.42; Whitney Schroeder-Child Support Enforcement Salary \$1100.00; Doug Winz-Planning Commission mileage \$25.46. **General Fund total:** \$135,046.97. **ROAD FUND:** Payroll \$31,389.55 / Claims: American Family Life \$848.44; Ameritas Life Insurance-Vision \$195.76; Ameritas Life Insurance-Retirement \$4933.98; Community Bank-payroll deductions \$565.00; Credit Management Services-Garnishment \$375.74; First State Bank-payroll deductions \$9846.30; Medica-Insurance \$7326.40 & Medica-Insurance Employee deduction \$1000.00; NE Department of Revenue-payroll deductions \$1430.85; NE Public Employees Local 251-Union Dues \$275.00; Lincoln National Life Insurance-premiums \$662.46. **Road Fund total:** \$58,849.48. **COURTHOUSE IMPROVEMENT SINKING FUND:** TL Sunds-Courthouse Remodel \$42,740.41. **TOURISM:** Jordann Dunlay-Admin Salary \$1200.00 /Claims: ByWay 136 Heritage Highway - Advertising \$575.00. **COVID AMERICAN RESCUE PLAN FUND:** Duncan Theis Construction-Courthouse exterior project \$208,184.80. **Grand total: \$446,596.66**