

HARLAN COUNTY BOARD OF SUPERVISOR'S
REGULAR MEETING MINUTES
From **February 6th, 2024**

The Harlan County Board of Supervisor's met in regular session Tuesday, February 6, 2024, in the Community Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; and Ron Imm present. Also, present were Clerk, DaLynn Burgeson; Deputy County Attorney, Whitney Schroeder; Treasurer, Sandy Artz; Assessor, Kim Fouts; and Highway & Weed Superintendent, Tim Burgeson.

At 9:47 a.m., Chairman Chris Schluntz called the meeting to order. The Pledge of Allegiance was recited. Chairman Schluntz announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

Treasurer Artz provided, for the Board's review, an Account Trial Balance Listing and a Delinquent Tax Listing report.

Chairman Schluntz asked the Board if they had reviewed the claims. Discussion was held. A motion to go into executive session for a personnel matter was made at 9:53 a.m. by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. Highway Superintendent and Treasurer were asked to leave the room. Discussion was held. A motion to exit the executive session was made by Bash. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. ***The Board returned to regular session at 10:10 a.m.***

A motion was made by Bash to approve Moulton's payroll claim without deduction for sick time. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. With no further discussion, a motion was made by Boehler to approve the claims as submitted. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

Chairman Schluntz asked the Board if they had reviewed the Minutes from the January 16, 2024, regular and reorganizational Board meeting and called for any additions or corrections. With no additions or corrections, a motion was made by Boehler to approve the minutes from January 16, 2024, as presented. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-abstain. Motion carried.

Chairman Schluntz advised that a suggestion was made that some of the Board committees meet on a regular basis. Board to think about for later discussion.

City of Alma- Alma Municipal Compost Site, Key Rental Agreement. Discussion was held. Motion was made by Bash to not renew the key rental agreement. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

BOARD OF EQUALIZATION: Motion was made by Bash to go into Board of Equalization at 10:20 a.m. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

Assessor, Kim Fouts, came before the Board of Equalization with tax list correction #1408 and provided an explanation for the needed correction. Discussion was held. A motion was made by Clements to approve tax list correction #1408. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

Bash made a motion to exit the Board of Equalization. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. ***The Board returned to regular session at 10:28 a.m.***

County Employee Health Insurance was discussed for clarification as to the renewal policy option that was approved during the January 16th, 2024, meeting. Because of questions related to the renewal policy option chosen and the County Employee Handbook and a related resolution from 2020, the Board tabled the matter until Deputy County Attorney Schroeder could review this.

Public Transit – starting 3/1/2024 (Senior Center end date for public transit 2/29/2024). Supervisor Boehler provided an update for the Transit Committee. Discussions were held. Efforts will continue in the search for viable transit and meal delivery services.

District 7 Supervisor Vacancy. Clerk Burgeson provided that there was one application submitted. Date and time of interview to be determined and advertised accordingly.

Clerk Burgeson advised that the State Auditors are currently conducting the County's audit for 7/1/2022 – 6/30/2023; That Region III Behavioral Services was inquiring about the County representative for 2024; and, that annual C-1 Statement of Financial Interest forms are due by March 1, 2024. Discussion was held regarding an upcoming claim and an insurance check received by the Clerk from NIRMA for fire damages to a road department tractor. A motion was made by Boehler to have the treasurer put the funds (\$8,828.37) from the NIRMA check into the General Fund. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

At 11:00 a.m. Chairman Schluntz opened the **public hearing** for the 2024 Harlan County Road Department 1 & 6 Year Plan. After a period of time with no public in attendance, the public hearing was closed by Chairman Schluntz. A motion was made by Boehler to approve the 1 & 6 Year Plan as presented and Resolution #2024-02 adopting the 2024 Harlan County Road Department 1 & 6 Year Plan. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. ***The Board returned to regular session.***

Highway & Weed Superintendent Burgeson came before the Board and provided updates on road matters, what his crew has been working on and noxious weed visual inspections he had made. Burgeson also advised that the annual weed report had been approved. There were no ROW or driveway permits and no updates on the F Road Bridge and Railroad projects.

Clerk Burgeson presented the Board with a quote from CK Technologies to recable and relocate the equipment rack from the Clerk's office to a secure location. Discussion was held. A motion was made by Boehler to approve and accept Quote #1529 from CK Technologies. Seconded by Bash. Roll call votes: Schluntz-no; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

The Board discussed an updated draft of the wind turbine zoning policy provided by Zoning administrator, Ron Melbye. Discussion was held. Melbye to contact the County Attorney in this regard.

Transit Drug & Alcohol Testing Policy – has been reviewed and will be discussed later.

Lady Liberty – Supervisor Imm announced that a generous donation will be made by the Legion to go towards the restoration of the statue. Discussion was held and the Board agreed to move forward with scheduling the restoration. Continued efforts for fund raising will be made.

Tourism. A brief discussion was held regarding the project plans and funding for replacing the gazebo on the walking path. Tourism Director, Jordann Dunlay is working on this.

Clements provided a building and grounds committee update. Discussions were held on the current phase and projects that are in need. The committee will continue to gather information and keep the Board updated.

Treasurer Artz presented the Board with a sales tax issue that needed to be addressed in which \$91.93 was due to rectify the issue. Discussion was held. A motion was made by Boehler to allow Treasurer Artz to take the money (\$91.93) out of the General Fund for the sales tax. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried.

Deputy County Attorney Schroeder advised that she and County Attorney Bellamy discussed the following issues tabled earlier: the insurance renewal, County Employee Handbook and prior resolution adopted in 2020. Discussion was held. A motion was made by Imm to approve the County Employee Handbook as presented and adopt Resolution #2024-01. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. Further discussion was held on the insurance renewal and clarification was made. The Clerk will advise Benefit Management of the clarification made.

Deputy County Attorney Schroeder addressed the Board regarding the current inheritance tax legislative bill. Discussion was held. The hearing on this bill LB1067 is scheduled for Thursday, February 8th, 2024.

Public Forum: *No citizens present.*

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes. Motion carried. Chairman Schluntz adjourned the meeting at 12:22 p.m.

The next regular meeting will be held February 20th, 2024, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Chris Schluntz, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Payroll \$70,000.35 / Claims: American Family Life \$440.38; Ameritas Life Insurance-Vision \$275.20; Ameritas Life Insurance Corp-Retirement \$11,849.27; Brittany Artz-Milage \$32.02; Community Bank-Payroll Deduction HSA \$1,750.00; Daake Law Office-Public Defender Salary \$4375.00; Doris Burby, RMR-Court Reporting \$110.00; First State Bank-payroll deductions \$21,374.60; Harlan County Court-Dismissal fees \$53.00; Harlan County Journal-Publications \$123.50; Harlan County Treasurer-County Court Postage \$500.00; Harlan County Treasurer-Inter Fund transfer to Roads \$115,000.00; Medica-Insurance \$16,591.42; Mid-American Benefits-Insurance \$216.00; Mid-NE Individual Services-FY2023-2024 \$3073.00; Midwest Connect-Treasurer Postage \$305.00; MIPS-Supplies, Data processing, postage, services \$1907.44; NE Assoc. of County Treasurers-Dues \$50.00; NE State Fire Marshall/ Boiler Division-Inspection/Certificates \$72.00; NE Department of Revenue-payroll deductions \$3212.44; Darcie Porter-Phone allowance \$45.00; Quill-office supplies \$264.48; South Central Economic Development-Membership dues \$2500.00; Lincoln National Life Insurance-premiums \$1451.42; Whitney Schroeder-Child Support Enforcement Salary \$1100.00. **General Fund total:** \$257,093.44.
ROAD FUND: Payroll \$37,809.51 / Claims: American Family Life \$920.20; Ameritas Life Insurance-Vision \$195.76; Ameritas Life Insurance-Retirement \$5876.46; Community Bank-payroll deductions \$965.00; Mike Eckmann-Reimbursement Fuel \$155.16; First State Bank-payroll deductions \$11,794.80; Medica-Insurance \$9545.15; Michael Todd Industrial Supply-signs & posts \$444.10; NE Department of Revenue-payroll deductions \$1840.53; NE Public Employees Local 251-Union Dues \$220.00; Lincoln National Life Insurance-premiums \$655.25; The Wrays LLC-Freightliner Dump Truck-\$72,500.00. **Road Fund total:** \$142,921.92. **TOURISM** Jordann Dunlay-Admin Salary \$1200.00. **Grand total: \$401,215.36**