

**HARLAN COUNTY BOARD OF SUPERVISOR'S  
REGULAR MEETING MINUTES  
From December 5, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, December 5<sup>th</sup>, 2023, in the Supervisors Room of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Jeff Bash; Ron Imm; and Tony Gulizia present. Supervisor, Cindy Boehler was absent. Also, present were Clerk, DaLynn Burgeson; Treasurer, Sandy Artz; and Highway & Weed Superintendent, Tim Burgeson.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Treasurer Artz provided, for the Board's review, an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing report.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. With no further discussion. Motion was made by Imm to approve the claims as submitted. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m., Chairman Gulizia opened the business meeting and asked the Board if they had reviewed the Minutes from the November 7<sup>th</sup>, 2023, regular Board meeting and called for any additions or corrections. There were none. Motion was made by Clements to approve the minutes from November 7<sup>th</sup>, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the November 21<sup>st</sup>, 2023, regular Board meeting and called for any additions or corrections. There were none. Motion was made by Imm to approve the minutes from November 21<sup>st</sup>, 2023, as written. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-abstain; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Public Transit – starting 3/1/2024 (Senior Center end date for public transit 2/29/2024). Chairman Gulizia provided information from a few entities that he had spoken with regarding public transit and meal deliveries. One option has paperwork in motion seeking approval to be able to further discuss details. Another entity could possibly be available to provide transit services on an over-flow basis but not on a regular basis and they do not provide meal delivery. Discussion was held and efforts will continue in the search for viable transit and meal delivery services.

Ben Dutton with the University of Nebraska Extension and Mickayla Bender, Harlan & Furnas County 4-H Extension Instructor, with the University of Nebraska Extension, came before the Board. Mr. Dutton introduced Ms. Bender. Mickayla Bender, who goes by "Micky", provided a brief background about herself and her current education status, projects she is working on and her intentions going forward. Questions were raised and discussion was held. Mr. Dutton expressed his gratitude to the Board. The Board thanked Mr. Dutton, congratulated, and welcomed Micky Bender to Harlan County Extension.

Sheriff Chris Becker, Emergency Manager, came before the Board to discuss a 5-year mitigation plan prior to date of renewal. Sheriff Becker handed out reference books which included a quote for the Board's review. Discussion was held. A motion was made by Bash to approve, if we get the BRIC grant, the employing of JEO Engineering. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Juvenile Services grant & Memorandum of Understanding with Phelps & Kearney Counties. South Central Nebraska Youth Task Force (Agency who currently receives our juvenile grant funding from the Crime Commission.) County Attorney, Melodie Bellamy, provided the Board with a Memorandum of Understanding for Community-Based Juvenile Services Aid for the Tri-County Juvenile Services for Kearney, Phelps and Harlan Counties for their review and consideration. Discussion was held. A motion was made by Bash to approve and sign the Memorandum of Understanding as presented. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

County Employee Handbook. Chairman Gulizia asked if there were any questions or concerns with the latest draft of the handbook that County Attorney Bellamy provided for review. There were no questions. Motion was made by Clements to approve the County Employee Handbook as presented. Seconded by Imm. Roll call

votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia advised that he spoke with Eric Rose regarding putting new faucets versus in-line water heaters in the women's restroom to provide warm water for washing hands. The estimate for new faucets is approximately half the cost of the in-line heaters. Discussion was held. Building and grounds committee will contact Eric Rose.

Vyve Agreement for Gen II phone system upgrade. Information about Glenwood of Holdrege, NE, was provided as an alternative to Vyve. Discussion was held. A motion was made by Schultz to have Glenwood come before the Board and provide information and a quote. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-no; Gulizia-no. Motion carried. Supervisor Schultz will contact Glenwood.

Courthouse custodial position. Deadline for applications was December 1<sup>st</sup>. There were three applications turned in to the Clerk's office. Discussion was held. The Building and Grounds committee will contact the applicants to schedule interviews and submit their recommendation to the Board at the next meeting on December 19<sup>th</sup>, 2023.

Tourism Director, Jordann Dunlay came before the Board and provided an update on what projects she is currently working on and some future ideas she has for bringing more opportunities to Harlan County. She advised that she meets with the tourism board on a quarterly basis. Questions were asked and discussion was held. The Board thanked Jordann for coming and providing the tourism update.

Clerk Burgeson provided that the recommitment check from NIRMA had been received and given to the treasurer's office for deposit. Also provided was information received from County Attorney Bellamy regarding the need for an Oath of Office for the members of the Hospital Board, Dusty Frasier and Doris Brandon, that were reappointed on November 7<sup>th</sup>, 2023, by the Harlan County Board of Supervisors.

Hwy Superintendent, Tim Burgeson came before the Board with a representative from Murphy Tractor and Equipment Company. Discussion was held on the upcoming NACO conference December 13-15<sup>th</sup>, 2023, in Kearney, NE. Burgeson provided an update on the county shop septic system issues, Caterpillar equipment winter inspections and repairs needed. Permission was granted to Burgeson to get the repairs completed as needed. There were no ROW or driveway permits and no updates on the F Rd Bridge project or two railroad crossing projects.

Hwy Superintendent Burgeson provided his recommendation on which company to award the bid to for 2024 Structure Replacements upon review of each bid submitted. There were questions and discussions held. Motion was made by Bash to award the 2024 Structure Replacement bid to Leising Inc. of Arapahoe, NE. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Weed Superintendent, Tim Burgeson handed out the annual weed report for the Board's review. Burgeson explained the report and discussion was held. Motion was made by Schluntz to accept and approve the Annual Weed Report as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

A representative from South Central Diversion Services came before the Board in regard to Community Based Aid and continuing an Interlocal Agreement for juvenile services in Harlan County. The Board was given a handout for their information. The program director, Katie, via cell phone, provided details of the different services and asked for any questions. There were a few questions and discussion was held. The Board thanked Katie for the information.

Chairman Gulizia provided that he and others have donated to the Lady Liberty restoration fund at the Banner Capital Bank. More donations are needed.

Chairman Gulizia advised that there was not any new information on the Tourism funding of the new shelter project (formerly the gazebo on the walking trail). Discussion was held.

Building & grounds committee did not have any updates on Courthouse remodeling projects. Chairman Gulizia scooped the ramps and put ice melt out after the last snow. He also cleaned out the 2008 trailblazer that was surplus by the County Board in preparation for auction.

**Public Forum:** *No citizens present.*

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-absent; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 11:42 a.m.

The next regular meeting will be held December 19<sup>th</sup>, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

**ATTEST:**

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: [harlancounty.ne.gov](http://harlancounty.ne.gov)

**CLAIMS:**

**GENERAL:** Payroll \$71,792.36 & Claims \$75,808.89: American Family Life \$440.38; American Life Insurance-Vision \$297.20; Ameritas Life Insurance Corp-Retirement \$12,351.40; Community Bank-Payroll Deduction HSA \$1600.00; Daake Law Office-Public Defender Salary \$4375.00; Wayne Dietz-Reset corner ties \$5100.00; Eakes Office Solutions-Treasurer copies \$59.42; First State Bank-payroll deductions \$22,367.25; Intellicom-Antivirus \$21.00; Jennifer Kreutzer-Mileage, Deeds workshop \$71.00; Medica-Insurance \$16,591.42; Mid-American Benefits-Insurance \$208.00; NE Child Support-payroll deduction \$373.00; NE Department of Revenue-payroll deductions \$3537.22; Darcie Porter-Phone allowance \$45.00; Quadiant Finance USA-Treasurer postage \$5010.00; Quadiant Leasing-Maintenance Agreement \$500.88; Quill Corporation-Office Supplies \$247.68; Lincoln National Life Insurance-premiums \$1513.04; Whitney Schroeder-Child Support Enforcement Salary \$1100.00. **General Fund total:** \$147,601.25. **ROAD FUND:** Payroll \$35,861.65 / Claims \$31,155.96: American Family Life \$1043.11; American Life Insurance-Vision \$195.76; American Life Insurance-Retirement \$5547.37; Community Bank-payroll deductions \$965.00; First State Bank-payroll deductions \$11,077.33; Medica-Insurance \$9545.15; NE Department of Revenue-payroll deductions \$1734.72; NE Public Employees Local 251-Union Dues \$275.00; Lincoln National Life Insurance-premiums \$772.52. **Road Fund total:** \$67,017.61. **TOURISM** Jordann Dunlay-Admin Salary \$1200.00. **INHERITANCE TAX FUND.** Interfund transfer to Road Department \$45,000. **Grand total: \$260,818.86**