

# **HARLAN COUNTY BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES From October 17<sup>th</sup>, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, October 17<sup>th</sup>, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson.

At 9:46 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Treasurer, Sandy Artz, has provided, for the Board's review, an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing report.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. With no further discussion. Motion was made by Boehler to approve the claims as submitted. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m., Chairman Gulizia opened the business meeting.

Charlie Rudeen, Caterpillar Representative with Nebraska Machinery, came before the Board with information and to discuss the purchase of a motor grader that they have in inventory which is available right now. After discussion, Chairman Gulizia asked for a motion to approve the purchase of the motor grader available right now. For lack of motion, the purchase was not approved. The Board thanked Mr. Rudeen for his time and information.

Chairman Gulizia asked the Board if they had reviewed the Minutes from the October 3<sup>rd</sup>, 2023, regular Board meeting and called for any additions or corrections. With no additions or corrections, a motion was made by Clements to approve the minutes from October 3<sup>rd</sup>, 2023, as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the 2023-2024 Tax Rates for Harlan County, Resolution #2023-21. Motion to approve Resolution 2023-21 was made by Boehler. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer, Sandy Artz came before the Board and provided the Board with three Pledged Securities Reports for their review. As the Board reviewed the reports, there were questions and discussion held in regard to the delinquent tax list the Board received.

Clerk Burgeson provided an update on an incident that occurred the day before in which a gentleman had slipped and fell on the Courthouse premises. Assistance was provided and the incident was reported accordingly. Burgeson provided some information that she had acquired at the Election Commissioner workshop she attended October 10-13<sup>th</sup>, 2023, related to ADA requirements for voter polling locations, voting by mail and voter ID requirements. Burgeson also advised that the new trash cans she was asked to purchase for the restrooms were received and in place.

Chairman Gulizia asked the Board if they had reviewed the proposed County Credit Card Policy from interim county attorney, Melodie Bellamy. They indicated they had. Motion to approve and implement the County Credit Card Policy was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

County Employee Handbook was tabled until next meeting.

Discussion was held to surplus approximately 200 brick pavers located at the courthouse and owned by the County. Discussion was held. Motion to surplus the brick pavers was made by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

**BOARD OF EQUALIZATION:** Assessor, Kim Fouts – Tax List Corrections; Board corrections. Assessor unable to attend, moved to November 7, 2023

The vacant county attorney position was discussed. There are two applicants, Richard Calkins, attorney at law and attorney at law, Melodie Bellamy. The Board of Supervisors will conduct interviews during the regular board meeting on November 7<sup>th</sup>, 2023.

The vacant Courthouse Custodial/Maintenance position was discussed, more specifically for cleaning, mowing and snow removal. Concerns were expressed regarding courthouse cleaning. Building and Grounds committee is revising the job requirements and will advertise accordingly.

Supervisor Boehler provided an update on the restoration of Lady Liberty. An account has been set up at the Banner Capital Bank for fund raising donations. Further information will be available soon via the Harlan County Journal and social media.

Building and Grounds update: Chairman Gulizia spoke with Architect, Ryan Stearns and contractor, TL Sunds regarding completion of the remaining interior remodeling projects. Progress is being made to complete all projects.

Marilyn Chapman, Senior Account Executive and Engineer, Kevin Karlin both from Vyve came before the Board to provide information and answer questions in regard to updating the County office Gen I phones to Gen II phones, as Gen I phones will soon become unsupported and obsolete. Discussions were held. Prior to approving the switch from Gen I to Gen II phones, information will be provided to each County office and Gen II phone training will be provided by Vyve. This matter was tabled until training is held.

At 11:49 a.m., a motion for the Board to go into executive session for a personnel matter was made by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *The Board entered executive session.*

At 11:56 a.m., a motion to exit executive session was made by Boehler. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. *The Board returned to regular session.*

**Public Forum:** *No citizens present.*

A resignation letter dated October 16, 2023, addressed to the Board of Supervisors was received from the Harlan County Senior Center Board. Due to receiving the letter via email less than 24 hours prior to this meeting, the matter will be placed on the Agenda for the November 7<sup>th</sup>, 2023, board meeting.

With no further business, a motion was made by Bash to adjourn the meeting. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia adjourned the meeting at 12:04 p.m.

The next regular meeting will be held November 7<sup>th</sup>, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items. The Board of Equalization will also meet November 7<sup>th</sup>, 2023.

**ATTEST:**

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: [harlancounty.ne.gov](http://harlancounty.ne.gov)

**CLAIMS:**

**GENERAL:** Anderson, Klein, Swan & Brewster-Court appointed attorney \$3068.75; DaLynn Burgeson-Mileage Central District Meeting \$68.64; CAMAS Publishing-Subscription, Publishing \$196.20; City of Alma-Utilities \$926.00; Dawson County Sheriff's Office-Safekeeping of Inmate \$765.00; DeWald, Deaver-Court appointed attorney \$2147.75; Diamond Exterminating-Exterior Treatment \$150.00; Eakes-Office Supplies \$1011.84; First National Bank-Supplies, Postal Supplies, Office Equipment, \$2810.16; Anna Fisher-Mileage \$576.48; Fur & Leather Creations-Sheriff Uniform \$21.00; Tana Fye Henry, Attorney-Court appointed attorney \$1130.90; Gray Law Firm-Court appointed attorney \$1894.18; Harlan County Court-Court costs \$50.00; Harlan County Health Systems-Jail Meals \$547.50; Harlan County Journal-publications \$412.35; Harlan County Senior Center-Transit & Senior Center \$2772.74; Harlan County Sheriff-Sheriff's Fees \$18.00; Hays Pharmacy-Jail Medical \$15.71; Hogeland Market-Supplies \$94.54; Holdrege Daily Citizen-printing/publishing \$238.72; Holdrege Soft Water Service-Drinking station, salt \$1936.00; Hometown Leasing-Office Equip \$115.72; Intellicom- Anti-virus \$21.00; M&B Business Machine Service-Service Contract \$153.00; Main Street Variety-Supplies \$44.89; Mid-American Benefits-Insurance \$20,000.00; Mighty Tidy-Contractual Cleaning \$1400.00; MIPS Inc.-Data Processing, \$1497.29; NE Assn. of County Officials-Joint Public Hearing Notices \$2225.89; NE Public Health Environmental Lab-Blood tests \$210.00; NE Public Power District-Utilities \$1031.87; Phelps County Sheriff-Safekeeping of Inmate \$585.00; Physicians Lab Services-Coroner/Autopsy \$2891.00; Pitney Bowes-Postal Services \$100.56; Platte Valley Communications-Sheriff Equip \$29.70; Quill-office supplies \$979.43; Region III Behavioral Services-Support/County match \$2015.41; Secretary of State-Election Div-

Registration fee \$60.00; Shane Mulligan-Mileage \$137.55; DAS State Accounting-Data Processing \$1046.50; Thomas S. Stewart-Court appointed attorney \$115.00; Tripe Motor CO-vehicle repair \$479.48; United States Post Office-Key \$17.00; Urbom Law Office-Court appointed attorney \$308.75; USDA-Predator Control \$565.13; Viaero Wireless-Cell Phones \$106.92; Vyve Broadband-Phone Service, Internet, Data Processing \$1825.36 (General Fund Total: \$58,814.91).

**ROAD FUND:** B's Enterprises-grader blades \$4800.00; Bosselman Energy Inc.-Fuel \$5544.29; Bosselman Enterprises-Fuel \$2167.82; Buffalo County Highway Dept.-Asphalt \$216.00; Capital One Trade Credit-tools \$182.45; Central States Aggregate-Freight/crushed rock \$10,454.32; City of Alma-Trash Service \$64.50; CNH Industrial Accts-Road Equip Lease \$18,426.05; Cooperative Producers-fuel \$1881.75; Jim Dietz-Retirement \$25.00; Eakes-Office Equip \$20.00; First National Bank-Noxious Weed App fee \$32.24; Garrett Tires & Treads-grader tires \$9823.40; Holdrege Auto Parts-parts \$179.56; Huntley Service-fuel \$75.54; Intellicom-Road Office Equip services \$413.89; Lake Automotive-Vehicle repair \$3843.90; Landmark Implement-repairs \$207.40; Landmark Implement-Post pounder \$2920.00; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$50.22; MIPS Inc-Data Processing \$127.16; NMC Exchange-Parts/Labor \$3578.89; Paulsen Inc.-Gravel/Rock \$22,858.71; Pro Building Supply-supplies \$419.80; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$1161.19; Sappa Valley Farm & Auto-Fuel \$241.94; Trustworthy Hardware-Shop Supplies \$161.96; Twin Valleys Public Power-Utilities \$249.85; Verizon-Phone Service \$132.00; Village of Republican City-Utilities \$30.00; Vyve Broadband-Phone Service \$35.00; (Road Fund Total: \$90,889.83)

**ROAD EQUIPMENT SINKING FUND:** NMC Exchange-Motor grader \$302,270.00.

**TOURISM:** First National Bank-Media Advertising \$395.00; Harlan County Journal-Job ad \$109.50; KRVN-media advertising \$500.00 (Tourism Fund Total: \$1004.50)

**ASSESSOR REAPPRAISAL FUND:** Standard Appraisal Services-Contract \$15,942.00.

**911 EMERGENCY FUND:** City of Holdrege-911 \$414.69; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$458.69)

**Grand Total: \$469,379.93**