

**HARLAN COUNTY BOARD OF SUPERVISOR'S  
REGULAR MEETING MINUTES  
From August 15th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, August 15<sup>th</sup>, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Jeff Bash; Ron Imm; and Tony Gulizia present. Also present were Clerk, DaLynn Burgeson; Highway and Weed Superintendent, Tim Burgeson; and Deputy County Attorney, Melodie Bellamy.

At 9:45 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held on a few specific claims. The Road interfund transfer shall come out of Inheritance fund. With no further discussion. Motion was made by Clements to approve the claims as submitted. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer, Sandy Artz, had provided an Imprest Account Calculation Sheet, Account Trial Balance Listing and Delinquent Tax Listing reports for the Board to review.

At 10:06 a.m., Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the August 1<sup>st</sup>, 2023, regular Board meeting and called for any additions or corrections. Motion was made by Schluntz to approve the minutes from August 1<sup>st</sup>, 2023, as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia called for discussion on Property Tax Increase Postcard Printing Vendor Designation for the 2023 postcard printing as described in NRS 77-1633 (3g). Motion to designate the State Print Shop for printing the 2023 postcards was made by Bash. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

Treasurer, Sandy Artz, provided the Board with a Pledged Securities Report and a Distressed Warrant report for the Board's review. Discussion was held on three (3) distress warrants uncollected and returned unsatisfied by the Sheriff. All attempts to serve and collect the unpaid amounts were exhausted and the two years deadline had expired. Motion was made by Schluntz to strike the unsatisfied distress warrants for Context Media LLC in the amount of \$21.96, for Merricks of Nebraska LLC in the amount of \$1,478.40, and for NLS Equipment Finance in the amount of \$30.60. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Treasurer Artz also updated the Board on receiving the second half of the tribal land grant funds of \$50,000.

Extension Assistant, Anna Fisher, came before the Board for permission to attend and be compensated for time, costs and mileage to attend the Nebraska State Fair to support the Harlan County 4-H kids and transport exhibits to and from the Fair for the kids. Discussion was held, permission was granted and Anna will submit a claim accordingly.

Tourism Director, Emily White, came before the Board pursuant to her letter of resignation to provide an update on current projects and upcoming events. Emily will continue as tourism director until a replacement can be found or for a reasonable period of time. She will also assist in the transition.

Ryan Stearns of Joseph R. Hewgley & Associates, INC., joined the meeting to open sealed bids submitted for the courthouse improvements phase II, the exterior of the courthouse. One bid was submitted and opened and it was by Duncan Theis Construction Inc. of Kearney, NE. Duncan Theis Construction Inc. submitted a Certificate of Liability Insurance, Bid Bond, Old Republic Surety Power

of Attorney, Bid Proposal of \$741,984.00 with alternate proposals included. The Board will review the bid, schedule to meet again and make a decision.

**BOARD OF EQUALIZATION:** Motion was made by Bash to go into Board of Equalization at 10:47 a.m. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Assessor, Kim Fouts, presented Tax List Corrections #1399, #1400, and #1401. Discussion was held. Motion was made by Clements to approve Tax List Corrections #1399, #1400 and #1401 as presented. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. At 10:49 a.m., Bash made a motion to exit Board of Equalization. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session.

Assessor Fouts provided the Board with an update on the (unofficial) Certifications of Taxable Valuations. Discussion was held. The final values will be completed by August 18<sup>th</sup>, 2023, and distributed accordingly. Fouts also provided an update on the County vehicle search. Discussion was held on availability and options. Further information will be gathered.

Extension Educator, Rebecca Dahlgren did not appear before the Board or provide a letter pursuant to her resignation as Extension Educator. Discussion was held on who should sign extension claims in the interim and the Board agreed that Jim Miller with the Extension Board shall sign all claims in the interim.

Clerk Burgeson presented the Annual Certification of Program Compliance with the NE Board of Public Roads Classifications & Standards for Highway-User Revenue Certificate & Resolution (#2023-14). Motion was made by Boehler to approve the annual certification and resolution #2023-14. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Discussion was held on the GoRail letter signing opposing Heavier Trucks. The Clerk will reply by signing the letter opposing the Heavier Trucks project. Clerk Burgeson asked the Board if they would be interested in attending the NACO central district meeting. She will register those planning to attend. Clerk Burgeson then provided an update on the information for the Harlan County Museum provided by Melinda Lingg of the Harlan County Historical Society. Discussion was held. The claim will be resubmitted to the Board at the next meeting.

The Board reviewed the Quarterly Report of fees collected for April 1-June 30, 2023 (\$2653.32) & Jail Statistics (13 bookings) provided by the Harlan County Sheriff.

Discussion was held on restoring and repairing the Lady Liberty statue located on the Courthouse lawn. An estimate to restore, repair and refinish Lady Liberty for \$9,500 was received. Further discussion was held regarding the funds to pay for this restoration. Supervisor Boehler will continue to work on funding for this project by possibly donations, a fund raiser and or other options.

Highway and Weed Superintendent, Tim Burgeson, came before the Board and provided an update on equipment and what his team has been doing and upcoming projects. He also provided information on the addition of equipment / vehicle dash cams and GPS being highly suggested by NIRMA and FEMA to assist with determining damages before, during, and after any incident. Further information will be gathered. T. Burgeson provided a weed department update and upcoming projects. Twin Valley's drones will be here and he will be assisting with the spraying of phragmites. The 2007 Chevy ½ Ton 4wd pickup that was the road departments and approved for surplus will now become inventory of the building and grounds department upon repairs being completed.

Deputy County Attorney, Melodie Bellamy, met with personnel on July 25<sup>th</sup>, 2023, regarding updates/clarifications needed to the County Employee handbook. A draft was prepared and distributed to review. Melodie read some of the changes suggested, asked questions of the Board and discussions were held. Melodie will update the draft to be distributed again.

Motion to go in to executive session regarding a personnel matter was made at 2:04 p.m. by Clements. Seconded by Bash. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes;

Bash-yes; Imm-yes; Gulizia-yes. Motion carried. Clerk Burgeson and Deputy County Attorney, Melodie Bellamy, were asked to stay in attendance with the Board. At 3:01 p.m., a motion to exit executive session was made by Bash. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried. The Board returned to regular session.

Motion for separation of employment for courthouse caretaker on August 15, 2023, effective immediately, was made by Bash. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-yes; Imm-yes; Gulizia-yes. Motion carried.

**Public Forum:** *No citizens came before the Board during this time.*

With no further business, Chairman Gulizia adjourned the meeting at 3:04 p.m.

Budget Workshop is scheduled for August 22<sup>nd</sup>, 2023, at 10:00 a.m.

The next regular meeting will be held September 5<sup>th</sup>, 2023, at 9:45 a.m. for consent agenda items and 10:00 a.m. for business agenda items.

**ATTEST:**

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: [harlancounty.ne.gov](http://harlancounty.ne.gov)

**CLAIMS:**

**GENERAL:** Anderson, Klein, Swan & Brewster-Court Appt'd Attorney fees \$1,072.25; Ask Supply Co-Janitorial Supplies \$147.94; Michelle Baker-Contractual Services/Mileage \$540.83; Bauer-Torrey & Mach Funeral Home-Removal, Transport of deceased \$772.50; Bob Barker Co-Jail Supplies \$299.33; Buffalo County Sheriff-Sheriff's fees \$19.00; Cardinal Assessment Group-Contractual Services \$6,165.00; City of Alma-Utilities \$880.00; Clerk of the District Court-Court Fees \$209.00; Cummins Sales & Service-Mtc Agreement \$494.43; CVSOAN Treasurer-Veteran Service Officer, Registration Fall Conference \$60.00; Dawson County Sheriff's Office-Safekeeping \$495.00; DeWald Deaver P.C.-Court Appointed Attorney Fees \$487.00; Diamond Exterminating -Contractual Services \$150.00; Dier, Osborne, Cox & Nelsen P.C.-Court Appointed Attorney Fees \$345.19; Eakes-Office Supplies \$245.82; Eddy Construction-remodel jail shower \$995.00; Filter Shop-Boiler supplies \$889.27; First National Bank-Supplies, Postal Supplies, Office Equipment, \$5000.56; Anna Fisher-Mileage \$39.30; Kim Fouts-Postal Box key \$17.00; Fur & Leather Creations-Sheriff Uniform \$12.00; Tana Fye Henry, Attorney-Court Appointed Attorney \$621.00; Gray Law Firm-Court Appointed Attorney \$1530.50; Harlan County Court-Court costs \$97.00; Harlan County Health Systems-Jail Meals \$1102.50; Harlan County Journal-publications \$1030.58; Harlan County Senior Center-Transit & Senior Center \$2793.74; Harlan County Treasurer-Postal Service \$500.00; Hays Pharmacy-Jail Medical \$6.06; Dawn Hetrick-Mileage \$95.17; Hogeland Market-Jail/Inmate Supplies \$185.95; Hogeland Market-Office Supplies \$17.49; Holdrege Daily Citizen-printing/publishing \$150.00; Hometown Leasing-Office Equip \$156.27; Intellicom-Computer consult/Anti-virus \$6027.54; Intoximeters-sheriff supplies \$373.00; Jeff's Electric-Maintenance/repair \$287.20; Mid-American Benefits-Insurance \$224.00; MIPS Inc.-Data Processing, \$1460.03; NACEB-Extension dues \$100.00; NE Association of County Clerks-Registration Register of Deeds Workshop \$50.00; NE Public Health Environmental Lab-Blood tests \$105.00; NE Public Power District-Utilities \$1006.93; NE Secretary of State-Notary Division \$30.00; NSA/POAN-Law Enforcement Conf \$130.00; Plains Radiology Services-Prisoner Medical \$60.69; Platte Valley Communications-Sheriff Equip \$1437.60; Pro Building Supply-supplies \$10.99; Quill-County Court Office Supplies \$298.25; Quill-office supplies \$503.48; Rose Plumbing-Plumbing repairs \$2854.88; DAS State Accounting-Data Processing \$1046.50; The Trader-Printing/publishing \$139.20; Towers Insulation Inc-Boiler supplies \$3990.00; Tripe Motor Co-Vehicle Repairs \$99.15; Trustworthy Hardware-Supplies \$186.65; Verizon Wireless-Sheriff Cell Phones \$194.93; Vyve Broadband-Phone Service, Internet, Data Processing \$1747.73; Ward Laboratories-Extension Postage \$8.95 (General Fund Total: \$49,995.38). **ROAD FUND:** Alma Auto Parts-Parts/Supplies \$262.97; B.H. Hesemann Shop-Bolts \$8.15; Bosselman Energy Inc.-Fuel \$18,160.77; Bosselman Enterprises-Fuel \$1193.76; City of Alma-Trash Service \$43.71; Cooperative Producers-Fuel additives \$1358.45; Dell Marketing-Office Equipment \$1037.40; Jim Dietz-Retirement \$25.00; Huntley Service-Equip Repairs \$360.79; Intellicom-Road Office Internet install \$3482.62; Landmark Implement-fittings \$104.54; Long Island Redi-Mix-cement \$130.75; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$80.91; MIPS Inc-Data Processing \$127.16; NMC Exchange-Parts/Labor \$2561.27; Northern Safety-Supplies \$60.00; Paddington Station-Fuel \$121.11; Paulsen Inc.-Gravel/Rock \$10,812.68; Platte Valley Communications-Radio Equip. \$353.28; Reliable Pest Control-Pest Control \$265.00; S&W Auto Parts-Tool & Shop Supplies \$207.08; Sappa Valley Farm & Auto-Fuel \$103.77; Titan Machinery-Equip repair \$919.50; Trustworthy Hardware-Shop Supplies \$60.13; Twin Valleys Public Power-Utilities \$259.36; Verizon-Phone Service \$131.76; Village of Republican City-Utilities \$30.13; Vyve Broadband-Phone Service \$35.00 (Road Fund Total: \$42,597.05) **TOURISM:** First National Bank-Media Advertising \$51.61; Kiley & Company-Band for Dirt Drags \$450.00 (Tourism Fund Total: \$501.61) **INHERITANCE TAX FUND:** Inter fund transfer to Road Dept \$27,500.00; **911 EMERGENCY FUND:** City of Holdrege-911 \$570.53; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$614.53) Grand Total: \$128,208.57