

HARLAN COUNTY BOARD OF SUPERVISOR'S

REGULAR MEETING MINUTES

From **June 20th, 2023**

The Harlan County Board of Supervisor's met in regular session Tuesday, June 20th, 2023, in the Supervisors Room, of the Harlan County Courthouse in Alma, NE, as advertised, with Supervisor's Chris Schluntz; Max Schultz; Mike Clements; Cindy Boehler; Ron Imm; and Tony Gulizia present. Supervisor, Jeff Bash was absent; Also present were Clerk, DaLynn Burgeson; County Attorney, Bryan McQuay; Highway and Weed Superintendent, Tim Burgeson; Treasurer, Sandy Artz; and Assessor, Kim Fouts.

At 9:51 a.m., Chairman Gulizia called the meeting to order and announced that there is a copy of the Open Meetings Act posted at the south end of the room and will be followed by the Board.

The Pledge of Allegiance was recited.

Chairman Gulizia asked the Board if they had reviewed the claims. Discussion was held. Motion was made by Boehler to approve the claims as submitted. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

At 10:00 a.m. Chairman Gulizia opened the business meeting. He asked the Board if they had reviewed the Minutes from the June 6th, 2023, regular Board meeting and called for any additions or corrections. There were no additions or corrections. Motion was made by Clements to approve the minutes from June 6th, 2023, as presented. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-abstained. Motion carried.

Treasurer Artz presented the Board with a Pledged Securities Report. The Board reviewed the report. Treasurer Artz provided a brief update from the NACT Workshop that she recently attended in Gering, Nebraska.

Bonnie Kresser of the Harlan County Senior Center came before the Board and presented a Nebraska Department of Transportation Agreement for Public Transit for approval and signature. Discussion was held. Motion was made by Boehler to approve the Public Transit Agreement. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Chairman Gulizia signed the Agreement.

Board of Equalization: Motion to go into Board of Equalization was made at 10:08 a.m. by Clements. Seconded by Schultz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Assessor Kim Fouts discussed prior Tax list corrections #1383 through #1390 that were approved June 6, 2023, and explained an error that was found in which the tax list corrections needed corrected. Therefore, Tax List corrections #1383a, 1384a, 1385a, 1386a, 1387a, 1388a, 1389a and 1390a were created. Discussion was held. Motion to approve the Tax list corrections #1383a through 1390a made by Schluntz. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Assessor Fouts then presented the Board with corrections needed on 93 parcels to correct the values due to the new 2023 ag values which went down. Motion was made by Boehler to approve the value corrections as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. With no further Board of Equalization business, a motion to exit Board of Equalization at 10:18 a.m. was made by Clements. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Assessor Fouts provided information to the Board regarding a Commercial Reappraisal Contract with Stanard Appraisal Services, Inc. Discussion was held. The contract isn't payable until October,

2023, so the Board requested a copy of the contract to review and tabled the matter. An update on the county vehicle search was provided.

Chairman Gulizia provided information to the Board regarding the Region 3 Behavioral Health Services FY 2023-2024 County Match Request that was submitted. Discussion was held. A request was made to have a Region 3 representative come before the Board to provide an update of what Region 3 Behavioral Health Services provides to Harlan County. Motion was made by Clements to approve the Region 3 Behavioral Health Services FY 2023/2024 County Match Request as presented. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Chairman Gulizia asked the Board if they had reviewed the completed Audit for Fiscal Year 7/1/2021 to 6/30/2022, and if there were any questions. Discussion was held in regards to some of the specific findings and the remedies.

Kyle Brown with USDA Wildlife Services came before the Board to answer any questions and provide information necessary regarding the proposed contract for services from July 1, 2023, to June 30, 2024. Questions were asked, discussions were held. Motion was made by Schultz to approve the Work/Financial Plan between Harlan County and United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services for the period of July 1, 2023 to June 30, 2024 as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson provided a brief update of information she gathered from the Clerk of the District Court Workshop she attended in Norfolk, NE and the Clerk, Register of Deeds, Elections Commissioner Workshop she attended in Kearney, NE.

The Board discussed the availability of funds related to a request / claim that was submitted by the Hoesch Memorial Library of Alma, NE. Previously, the funds were available from Lottery taxes collected but unfortunately, without any Harlan County businesses having Lottery, there are no funds being collected at this time.

Highway and Weed Superintendent, Tim Burgeson, came before the Board and introduced Tom Bokenkamp with ACE Eaton Metals. Mr. Bokenkamp addressed the Board and thanked them for doing business with ACE Eaton Metals and provided information on the Annual Culvert Bid for May, 2023 to May, 2024 as submitted. Discussion was held. Motion to approve the Annual Culvert Bid for May, 2023 to May, 2024 with ACE Eaton Metals was made by Schluntz. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Clerk Burgeson presented four sealed gravel bids for July 1, 2023, to June 30, 2024, that had been submitted to the Clerk's office to Chairman Gulizia. Chairman Gulizia opened the sealed envelopes and read the bids out loud from Paulsen, Inc., Ed Broadfoot & Sons Sand & Gravel, Overton Sand & Gravel Company and Bladen Sand & Gravel. Motion to approve the gravel bids submitted for July 1, 2023, to June 30, 2024, from Paulsen, Inc., Ed Broadfoot & Sons Sand & Gravel, Overton Sand & Gravel Company and Bladen Sand & Gravel was made by Schultz. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Highway and Weed Superintendent, Tim Burgeson, presented one driveway permit #2023-02 submitted by Steve Duennerman and four Right-of-Way permits #2023-05, 2023-06, 2023-07, and 2023-08 submitted by Black Hills, Pinpoint, Pinpoint and Twin Valleys Public Power. The Board reviewed the permits. Burgeson provided an update from the Nebraska Assoc. of County Engineers, Highway Superintendents and Surveyor conference that he attended in Valentine, NE. He also provided an update on what his crew was currently working on and what he was doing for weed control. There were no new updates on the F Road Bridge nor L Road Bridge projects.

Resolutions for transferring funds for Budget year end purposes were discussed. *Resolution #2023-11* to transfer funds from General Fund to Road Department Sinking Fund. Motion was made by Boehler to approve Resolution #2023-11 as presented. Seconded by Schluntz. Roll call votes: Schluntz-

yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. *Resolution #2023-12* to transfer funds from General Fund to Harlan County Sheriff Sinking Fund. Discussion was held pursuant to a NIRMA check issued to the Sheriff's Department (\$7,223) that Treasurer, Sandy Artz inquired about as to what fund the check should be placed, the Sheriff's Sinking Fund or General Fund. Motion was made by Boehler to authorize Treasurer Artz to take the funds in the amount of \$7,223.00 from a holding account to the General Fund so the amount could be included in *Resolution #2023-12* transferring funds to the Sheriff's sinking fund. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. Motion was made by Schluntz to approve *Resolution #2023-12* as amended. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried. *Resolution #2023-13* to transfer funds from General Fund to Building and Grounds Sinking Fund. Motion was made by Clements to approve *Resolution #2023-13* as presented. Seconded by Boehler. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Due to the amendment of the transfer claim, the Board discussed adding the claim submitted by the Hoesch Memorial Library. Motion was made to include and approve the Hoesch Memorial Library claim by Boehler. Seconded by Schluntz. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

County Attorney McQuay provided the Board with a handout that included zoning regulations related to wind turbines and solar farms. Discussion was held regarding the need to update the zoning regulations, maps and comp plan. An update was provided on the updating of the County Employee Handbook.

Buildings and Grounds. A letter that the County Attorney prepared and sent to the contractor in regards to the Courthouse remodeling projects was discussed. Further discussion was held regarding the newly installed doors and the continued issues.

Discussion was held regarding the County Employee Vision Insurance, employee versus employer paid monthly premium. It was determined that the County should be paying 100% of the employee premium. A motion was made by Clements to approve the County Employee Vision Insurance premium be paid 100% by the County effective July 1, 2023. Seconded by Imm. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

Public Forum: *No citizens came before the Board during this time.*

With no further business, a motion to adjourn the meeting at 12:19 p.m. was made by Schultz. Seconded by Clements. Roll call votes: Schluntz-yes; Schultz-yes; Clements-yes; Boehler-yes; Bash-absent; Imm-yes; Gulizia-yes. Motion carried.

The next regular meeting will be held on Wednesday, July 5th, 2023, at 9:45 a.m. for consent agenda items, and 10:00 a.m. for business agenda items. ** The Harlan County Courthouse is closed Tuesday, July 4th, 2023, in honor of Independence Day.

ATTEST:

/s/ DaLynn Burgeson, County Clerk

/s/ Tony Gulizia, Chairman

Agenda & Minutes can be found on the County website: harlancounty.ne.gov

CLAIMS:

GENERAL: Anderson, Klein, Swan & Brewster-Court Appointment \$882.50; Sandra Artz-Mileage \$383.56; Ask Supply Co-Janitorial Supplies \$749.50; Bob Barker Co-Jail Supplies \$52.02; DaLynn Burgeson-Mileage \$338.89; City of Alma-Utilities \$880.00; Clerk of the District Court-Fees \$231.00; Colossus, Inc-Sheriff Data Processing \$2593.41; Communications Engineering-Sheriff's Supplies \$30.00; Consolidated Management Co-Jail Meals \$16.50; Dell Marketing-Sheriff Office Equip. \$14,589.98; DeWald Deaver P.C.-Court Appointed Attorney Fees

\$2449.75; Diamond Exterminating-Contractual Services \$150.00; Dier, Osborne, Cox & Nelsen P.C.-Court Appointed Attorney Fees \$85.50; Wayne Dietz-Surveyor Contractual Services \$6300; Eakes-Office Supplies \$3917.63; First Edition Printing-Assessor Postal Service & Printing/Pub \$2644.76; First National Bank-Supplies, Postal Supplies, Office Equipment, Sheriff's Office Machinery & Equip. \$4102.35; Anna Fisher-Mileage \$80.59; Furnas County Sheriff-Sheriff's Fees \$18.50; Tana Fye Henry, Attorney-Court Appointed Attorney \$1235.44; Kaylin George-Office Equip \$200.00; Government Forms & Supplies-Office Supplies \$402.16; Gray Law Firm-Court Appointed Attorney \$1572.86; Gworks-Data processing/Assessor Maintenance Agreement \$14,164.00; Harlan County Court-Court costs \$104.00; Harlan County Health Systems-Jail Meals \$1605.00; Harlan County Journal-publications \$533.78; Harlan County Senior Center-Transit & Senior Center \$1876.00; Harlan County Sheriff-Sheriff's Service Fees \$92.50; Harlan County Treasurer-Building & Grounds Sinking Fund Interfund Transfer \$80,000, Sheriff's Sinking Fund \$57,223.00, Road Department Sinking Fund & Road Fund \$325,000; Hays Pharmacy-Jail Medical \$41.94; Dawn Hetrick-Extension Postal Services, Mileage Allowance \$17.31; Hoesch Memorial Public Library-Books \$1000.00; Hogeland Market-Extension Supplies \$5.96; Hogeland Market-Jail/Inmate Supplies \$507.01; Hometown Leasing-Office Equip \$113.25; Intellicom-Maintenance & Repair, Computer Consult \$1232.75; Jeff's Electric-Maintenance & Repair \$50.00; Justice Data Solutions-Jail Teletype Service \$2900.00; Main Street Variety-Ext. Supplies \$90.35; Bryan McQuay-Mileage \$137.29; Mid States Organized Crime Info Ctr-Sheriff Dues, Sub, Reg \$100.00; MIPS Inc.-Data Processing, \$1437.74; NAPA Auto Parts-Sheriff Supplies \$19.27; NE County Attorney's Association-Dues, Sub, Reg \$665.00; NE Public Power District-Utilities \$522.43; NE State Patrol-Sheriff Dues, Sub, Reg \$393.00; NIRMA-Workers Comp, Liability Ins, Errors & Omissions \$49,143.00; Phelps County Sheriff-Jail Safekeeping & Medical \$1445.21; Pitney Bowes-Office Supplies \$132.78; Platte Valley Communications-Sheriff Equip \$2984.80; Quadient Leasing USA-Postal Service-\$2499.10; Quill-Office Supplies \$407.41; Rebecca Dahlgren-Extension Mileage \$27.27; South Central NE Agency on Aging-Services \$969.00; DAS State Accounting-Data Processing \$622.64; Tilson Customs-Graphics \$5889.23; Joseph Torrey-Maintenance & Repair \$37.27; Tripe Motor Co-Sheriff Vehicle Repairs \$5072.85; Trustworthy Hardware-Supplies \$62.72; Twin Valley's Public Power District-Utilities \$198.60; Urbom Law Office-Court Appointed Attorney \$652.70; Verizon Wireless-Sheriff Cell Phones \$242.82; Viero Wireless-Cell phones \$931.00; Vyve Broadband-Phone Service, Internet, Data Processing \$1747.73; York County Sheriff-Jail Safekeeping of Inmate \$195.00 (General Fund Total: \$606,981.11) **ROAD FUND:** Alma Auto Parts-Parts/Tools \$50.16; Barco Municipal Products-Signs/Posts, Freight \$2992.54; Bladen Sand & Gravel-Gravel/Rock \$5825.11; Bosselman Energy Inc.-Fuel \$14,335.60; Bosselman Enterprises-Fuel \$1996.13; Central States Aggregate LLC-Gravel/Rock \$5485.56; City of Alma-Trash Service \$43.71; City of Holdrege-Landfill Fees \$387.08; Cooperative Producers-Fuel additives \$1119.25; Jim Dietz-Retirement \$25.00; First National Bank-Postal Service \$63.00; Harlan County Treasurer-Vehicle Title \$10.00; Harlan County Health Systems-Drug & Alcohol Testing \$38.11; Harlan County Journal-Ad \$109.20; Holdrege Auto Parts-Shop tools \$20.00; Huntley Service-Equip Repairs \$269.09; M.J. Lubeck-Rent \$300.00; Main Street Variety-Supplies \$8.99; Michael Todd Industrial Supply-Flares, Flags \$1194.83; MIPS Inc-Data Processing \$127.16; NAISMA-National Weed Conference; Nebraska Lock & Key-Supplies \$24.00; NMC Exchange-Parts/Labor \$16,641.09; Neumeyer Excavating-Contractual Service \$1662.50; Niobrara Lodge-Lodging \$294.00; NIRMA-Workers Comp, General Liability Ins \$39,085.00; Ostgren Construction-Contractual Service \$10,780.00; Overton Sand & Gravel-Gravel \$17,439.29; Paddington Station-Fuel \$455.22; Paulsen-Gravel & Rock \$198.21; Pro Building Supply-Flares, Flags \$326.23; Quill-Office Supplies \$302.54; Reliable Pest Control-Pest Control \$120.00; S&W Auto Parts-Tool & Shop Supplies \$887.35; Sappa Valley Farm & Auto-Fuel \$333.92; Trustworthy Hardware-Shop Supplies \$37.92; Twin Valleys Public Power-Utilities \$211.08; Verizon-Phone Service \$131.72; Village of Republican City-Utilities \$30.19; Vyve Broadband-Phone Service \$35.00 (Road Fund Total: \$122,039.45) **TOURISM:** First National Bank-Promotions \$592.71; Kiley & Company-Live Music \$600.00; Main Street Variety-Promotional Supplies \$651.80; (Tourism Fund Total: \$1,844.51) **COVID AMERICAN RESCUE PLAN:** Orleans Rural Fire Department-Fire Apparatus \$250.00 **LOTTERY FUND:** First National Bank-Lottery Postage \$9.95 **911 EMERGENCY FUND:** City of Holdrege-911 \$487.38; Vyve Broadband-911 \$44.00 (911 Emergency Fund Total: \$531.38) **HOSPITAL BOND FUND:** First State Bank-Bond Payment Wire fee \$20.00

Grand Total: \$731,676.40