



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Wednesday January 2<sup>nd</sup>, 2019, 1:00 p.m.

The Harlan

County Board of Supervisors met in regular session Tuesday January 2<sup>nd</sup>, 2019 with Supervisors JD Schluntz, Max Schultz, Lonny Hanna, Cynthia Boehler, Doug Horwart, Traci Dietz, and Gary Dunse. Also in attendance were County Clerk Janet Dietz, Road Superintendent Tim Burgeson, Christian Schluntz, Bill Hogeland, Jeff Bash and Angie Belware, Harlan County Journal.

Chairman Dietz called the meeting to order and stated that there is a copy of the open meetings act posted on the wall and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public. Re-elected County officials and newly elected Board members were sworn in at 10:00 am by the Honorable Judge Tim Hoeft.

Minutes from December 18<sup>th</sup>, 2018 were reviewed. Chairman Dietz called for any additions or corrections. Chairman called for a motion to approve the minutes as submitted, Horwart so move 2<sup>nd</sup> by C. Boehler. Roll call votes, all ayes. Motion carried.

Payroll and vendor claims were reviewed in the morning. (County board is holding the Aflac/Diane Grotfeld insurance reimbursement claim, Clerk informed the board that this does not have any County money involved). Discussion was moved to the pay schedule for elected officials. It was decided to take (1) month salary divide by 12 and deduct that amount from the paycheck to get back on schedule as suggested by the State Auditor's office. Discussion was also held on getting supporting documentation from the (3) libraries, tourism, also corrected a claim with sick/vacation hours, corrected the Eagle phone bill. JD. Schluntz motioned to give the elected officials a choice of (#1) month salary held, or (#2) 1/12<sup>th</sup> salary reduction for 12 months, or until the salary has been paid, 2<sup>nd</sup> by Horwart. Roll call votes, all ayes. Motion carried. Harlan County Sheriff's fees claim was held. Motion was made by Hanna, 2<sup>nd</sup> by C. Boehler to approve the corrected vendor/corrected payroll claims. Roll call votes, all ayes. Motion carried. Discussion was held on the Harlan County Sheriff's claim for service fees/transportation. Discussion was held with the Sheriff's office and a motion was made by Hanna 2<sup>nd</sup> by Horwart to approve. Roll call votes, District # 1-JD. Schluntz-no, remaining votes all ayes. Motion carried.



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Road Superintendent joined the meeting. Discussion was held on end of year gravel and dirt report, public hearing for the 2019- 1 & 6 year road plan. ( hearing will be February 15<sup>th</sup> at 2:00 pm,) discussed sending new employee to training or use in-house training, Chairman suggested calling Bobby Hamilton, Phelps County, also surplusing a 1993 ford pickup, 2 machines are down and still working on the snow removal.

Clerk brought forth the road closing petition for setting a hearing. County board moved it to January 15<sup>th</sup> meeting.

Harlan County Treasurer, Sandy Artz, brought to the board the financial institutions Official Depository list and read aloud, First State Bank, Alma, NE 68920, Heritage Bank, Orleans, NE 68966, Community Bank, Alma, NE and Stamford, NE 68977, Commercial State Bank, Republican City, NE, 68971, Banner Capital Bank, Alma, NE 68920.

Clerk didn't hear from Benefit Management on the health insurance.

County Treasurer requested a vote on the transfer of funds to the medical reimbursement fund as it has a zero balance. Motion was made by Horwart, 2<sup>nd</sup> by Hanna, to transfer \$13,566.66 from the general fund to the medical reimbursement fund. Roll call votes all ayes. Motion carried.

Michael McConnell joined the meeting to request \$5,000.00 from the lottery funds for the fire department. Discussion was held on fire/unit calls. Supervisor Hanna discussed a (1) time payment for bunker gear.

Discussion with the County Sheriff on how much is needed for a petty cash fund in his office. It was decided to have the current funds , (\$4,124.78) deposited into the general fund and start out with a new balance after the checkbook is reconciled.

Motion was made by JD. Schluntz to adjourn 2<sup>nd</sup> by Dunse. Roll call votes, all ayes. Motion carried.

Chairman welcomed in the new board members and thanked the outgoing board members, meeting was adjourned at 2:25 pm.

Clerk's/ District Court monthly reports were reviewed. Reorganizational meeting of the Supervisors will be held January 8<sup>th</sup> 2019 at 10:00 am, second regular session will be January 15<sup>th</sup> at 10:00 a.m. in the Supervisor's room of the Courthouse.

Attest

[harlancounty.ne.gov](http://harlancounty.ne.gov)

Janet Dietz, County Clerk    Traci Dietz, Chairman



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## CLAIMS

### GENERAL FUND

Adams County Sheriff, service fees, \$6.00; Anderson, Klein, Brewster & Brandt, ct. appt. atty. fees; \$2,890.95; Sandy Artz, mileage/Naco, \$57.44; Axon Enterprises, Inc, supplies, \$208.00; Extension Board members mileage, Jeff Bash, \$53.32, Lacy Rice, \$137.34, Kate Hopkins, \$3.00, Erin Valenzula, \$34.88, Larry Bose, \$129.72, Chris Schluntz, \$156.96, Janelle Schoen, \$103.55, James Miller, \$16.72, Kevin Peterson, \$93.23, Kenton Peterson, \$28.34; Melodie Bellamy, cell phone, \$20.00; Blue 360 Media, LLC supplies, \$71.25; Michael Carper, ct. appt. atty. fees, \$77.40; Cenex Credit Card, fuel, \$988.74; CHS Agri-Service Center, City of Alma, utilities, \$850.00; Clerk of District Court, costs, \$54.50; Clerk of District Court Association, dues, \$50.00; Comfort Inn, lodging, \$219.90; Coro Medical, repairs, \$99.00; Cummins Sales & Service, inspection, \$619.61; Justin Daake, ct. appt. atty. fees, \$2,413.00; Marcy DeJonge, fuel, \$27.89; Dept. of Correctional SVCS, safe-keeping, \$940.06; Dewald & Deaver, ct. appt. atty. fees, \$2,693.75; Janet Dietz, cell phone, \$45.00; Traci Dietz, cell phone, \$45.00; Eakes Office Solutions, copies, \$438.70; Eagle Communications, internet/phone, \$953.56; First National Bank, supplies, \$237.14; First State Bank, Direct Deposit fees, \$35.00; Furnas County Sheriff's Office, safe-keeping, \$920.00; Fye Law Office, ct. appt. atty., fees, \$2,548.55; Lonny Hanna, cell phone, \$45.00; Harlan County Clerk, sheriff deed, \$10.00; Harlan County Health Systems, medical, \$74.89; Harlan County Journal, publish/tax notice, \$80.43; Harlan County Sheriff Office. Service fees/ mileage \$2,589.00; Harlan County Treasurer, postage, \$76.80; Harlan County Treasurer, \$10.50; Hays Pharmacy, medical, \$223.43; Michael Henry, ct. appt. atty. fees, \$238.97; Dawn Hetrick, postage/supplies, \$18.04; Hogeland's Market, supplies, \$234.26; Holiday Inn-Kearney, lodging, \$439.80; MIPS, data processing, \$1,298.80; Ron Melbye, cell phone, \$45.00; NPPD, utilities, \$472.42; NESCA dues, \$15.00; Office Solutions Associates, supplies, \$662.24; Person & McQuay Law Office, phone, contract & rental, \$5,845.17; Quill, supplies, \$259.94; Michael Richman, cell phone, \$45.00; Short Stop, fuel, \$50.78; State of Nebraska-DAS Central Finance, data processing, \$708.68; The Lincoln National Life, life/disability/dental, \$958.15; Trustworthy Hardware, supplies, \$86.12; United Healthcare, ins., \$12,727.05; University of Nebr.-Lincoln training, \$95.00; Verizon Wireless, phone, \$376.32. Vendors, \$46,134.29 and Salary, \$71,594.66



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## **ROAD FUND**

Alma Auto Parts, supplies, 328.79; Bladen Sand & Gravel, gravel, \$1,786.76; Bosselman, diesel, \$9,912.95; CHS Agri-Service Center, fuel, \$ 2,211.43; City of Alma, utilities, \$55.18; James Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; Eakes Office Plus, supplies, \$201.44; Eagle, phone, 31.25; First National Bank, supplies, \$55.99; Harlan County Health Systems, drug/alcohol test, \$35.00; Harlan County Journal, ads, \$39.40; Hireright LLC, drug resting, \$46.52; Hogeland's Market, supplies, \$15.98; Holiday Inn of Kearney, lodging, \$219.90; Huntley Service, fuel, \$103.40; M. J. Lubeck, bldg. rent, \$250.00; Mips, Inc, data proc. \$128.38; Overton Sand & Gravel, gravel, \$12,897.29; S & W Auto Parts, supplies, \$261.54; Short Stop, fuel, \$39.00; T & F Sand & Gravel, gravel, \$14,859.30; The Lincoln National Life, dental/life/disability, \$466.15; Twin Valleys Public Power Dist. \$333.20; United Health Care, ins. \$6,893.25 ; Verizon Wireless, cell phone Tim/Troy, \$122.42; Zee Medical Service, shop supplies, \$61.85. Vendors, \$ 51,395.77; and Salary, \$33,352.79

## **WEED FUND**

CHS Agri- Service, fuel, \$32.12; Eagle, phone, \$31.25.

## **TOURISM FUND**

Salary, \$927.00.

## **LOTTERY FUND**

Oxford Public library, \$ 1,000.00; Hoesch Memorial Library, \$1,000.00; C.B Preston Memorial Library, \$1,000.00; Services for Aging, public transit/community action, \$1489.58

## **911 EMERGENCY FUND**



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City of Holdrege, 911 surcharges, \$749.67; Eagle \$ 23.00

## **MEDICAL REIMBURSEMENT**

Community Bank-HSA \$13,566.66

## **COURTHOUSE IMPROVEMENT**

Johnson Controls, jail heaters, \$10,627.