



# Harlan County Board Minutes



Supervisor's Room, Alma NE

Tuesday October 3rd, 2017

The Harlan County Board of Supervisors met in regular session Tuesday October 3rd with JD Schluntz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse. Absent was Max Schultz. Also present were County Clerk Janet Dietz, and County Road/Weed Superintendent Tim Burgeson.

Chairman Dietz called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board.

Minutes from the September 19<sup>th</sup>, 2017 meeting were reviewed. Chairman called for any additions or corrections. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve as submitted. Roll call votes, all ayes. Motion carried.

County Attorney joined the meeting at 1:10 pm.

County Road Superintendent discussed the bidding process for the purchase of a new motor grader. Road Superintendent also requested to surplus the 1990K Chevy-pickup as it is not being used. Motion made by Horwart 2<sup>nd</sup> by Metzger to surplus the K 2500 Chevy pickup. Roll call votes, all ayes. Motion carried. Road Superintendent informed the board he will be attending the NIRMA conference in Kearney next week. Discussion was also held on various county bridge closing/ repairs, applying for State funding for bridge repairs. Board reviewed the Standard System Annual Reporting, (SSAR), and discussion on the Cornhusker Road project, \$250.00 per day fine for incompleteness, and when will it be done.

Board had County Attorney review the revised Union Contract and it was met with approval. Chairman will sign the contract.

## **BOARD OF EQUALIZATION**

Motion made by Dunse 2<sup>nd</sup> by Metzger to move into Board of Equalization. Roll call votes all ayes. Motion carried. County Assessor Kim Wessels brought to the board Tax List Correction #1288. This is for accelerated taxes on mobile home. Motion made by Metzger 2<sup>nd</sup> by Horwart to approve. Roll call votes, all ayes. Motion carried. Motion made by Hanna, 2<sup>nd</sup> by Dunse to move out of Board of Equalization, (motion was withdrawn). Chairman read aloud the Harlan County Final Property Tax Resolution 2017-#11. (County Attorney received the final Holdrege Fire district tax rate from Phelps County Attorney.) This will set the levy for political subdivisions, rural fire districts, cemetery districts. Motion was made by Hanna, 2<sup>nd</sup> by Horwart to accept the 2017-#11 tax levy. Roll call votes, all ayes. Motion carried. Motion made by Hanna, 2<sup>nd</sup> by Metzger to return to regular session. Roll call votes, all ayes. Motion carried.



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## REGULAR SESSION

Clerk's and District Court reports were reviewed.

At 2:05pm a motion was made by Hanna, 2<sup>nd</sup> by Horwart to move into executive session for personnel discussion. Roll call votes, District #1- JD Schluntz –no, all remaining supervisors-yes. Motion carried. At 2:36 pm board returned to regular session. Motion was made by Hanna, 2<sup>nd</sup> by Horwart to return to regular session. Roll call votes, all ayes. Motion carried.

Harlan County Extension, (Linda Dannehl, Erin Valenzuela, Cammie Kroll, and Dawn Hetrick) joined the meeting. A lengthy discussion was held on the Extension Assistant's overtime hours. County board regulates hours/salaries/overtime. Clarification was needed on 35 or 40 hours per week, board agreed that the position is 35 hours per week with the need for preapproval on all overtime, and at this point no more overtime, also the need for flex time in the office to reduce the overtime issue. Education Assistant agreed (35 hours per week) and preapproval for overtime and having flex time. Per Linda Dannehl the Extension office may need more volunteer staff management; also, interviewing is being done at this time for the Harlan County Extension Educator position. County Attorney will review a policy for comp/flex time for the Extension office.

Payroll and Vendor claims were reviewed and corrected. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve claims as submitted, Roll call votes, all ayes. Motion carried.

With no-one from the public to address the Board, Chairman Dietz adjourned the meeting at 3:15 p.m.

Attest:

Janet Dietz, County Clerk

Traci Dietz, Chairman

(seal)

### Claims ----- General Fund

Adams County Clerk of the District Court, mental health board, \$720.50; Advanced Correctional Healthcare Inc, medical, \$67.92; Anderson, , Brewster & Brandt, ct. appt. atty. fees, \$741.00;Melodie Bellamy, cell phone, \$20.00; Roger Benjamin, ct. appt. atty. fees,\$ \$1,447.30; Business World Products, supplies, \$ 16.18; Butler, Voigt, & Stewart, P.C. ct. appt. atty. fees, \$ 247.00; Michael Carper, ct. appt. atty. fees, \$494.00; Cenex Credit Card Dept., fuel, sheriff, \$877.48; City Of Alma, utilities,\$ 665.00; Justin Daake, ct. appt. atty. fees, \$1,596.00;Dept. of Pathology, toxicology, \$230.00;Dewald & Deaver, ct. appt. atty. fees, \$1,414.76; Janet Dietz, cell phone, mileage, \$45.00; Traci Dietz, cell phone, \$45.00;Eagle Communications, internet,



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\$320.00; Eakes, supplies, \$909.05; FP Mailing Solutions, supplies, \$160.17; First National Bank , supplies, \$351.88; First State Bank, fee, \$35.00; Kay Goll, trim work, \$793.38; Lonny Hanna, cell phone, \$45.00; Harlan County Clerk, postage, \$16.31; Harlan County Court, dismissals, \$136.00; Harlan County District Court, costs, \$72.00; Harlan County Health System, meals, laundry, \$997.00; Harlan County Health System, record request, \$51.50; Harlan County Treasurer, postage & phone, \$1,725.72; Hays Pharmacy, medical, \$5.36; Kevin Heft, ROW lease, \$605.00; Hogeland’s Market, supplies, \$255.62; Doug Horwart, cell phone, \$45.00; Cammie Kroll, mileage/supplies, \$230.89; Lockwood Company, Inc, ROD Book, \$164.36; Main Street Media, ads, \$329.92; Ron Melbye, mileage, \$66.88; Ron Melbye, cell phone, \$45.00; Rodney Metzger, cell phone, \$45.00; MIPS Technology, data proc. \$914.17; NACEB-extension dues, \$200.00; NACO, dues, \$450.00; NACO, Assessor workshop, \$140.00; NPPD, utilities, \$ 1,061.05 Nebraska Emergency Services Communications Assoc., Training, \$ 47.50; Office Solutions Assoc, supp., \$321.86; P.S.A.N. dues, \$140.00; Person & McQuay, child support, \$80.34; person & McQuay, contract adjust., \$183.66; Person & McQuay Law Office, monthly exp, \$ 5,637.67; Person & McQuay, service fee, \$100.00; Darcie Porter, cell phone, \$45.00; Michael Richman, cell phone; \$45.00; Region 3, health, qtrly. pay \$2,216.77; Short Stop, fuel, \$657.16; Dawn Siegfried, deposition, \$360.96; Tucker Spellman, meals, \$11.74, State of Nebraska, DAS Central Finance, \$data proc. \$653.68; Steamaway Cleaning, floors, \$231.25; The Lincoln National Life, life/dis, \$987.97; Tripe Motor, service, \$476.94; University of Nebraska Medical Testing, testing, \$1,025.00; United Healthcare, health ins, \$11,197.33; Urbom Law Office, ct. appt. atty. fees, \$505.25; US Bank, subscription, \$107.49; Verizon Wireless, phone, \$420.94; Salary & Wage, \$78,125.63

## ROAD FUND

Ag Valley Co-op, supplies, \$127.30; Alma Auto Parts, \$55.48; Broeker Welding, parts, \$411.82; CHS Agri Service Center, supplies, \$1,097.89; City of Alma, utilities, \$51.43; James R. Dietz, retirement, \$25.00; Willis Dietz, retirement, \$14.40; First National Bank, supplies, \$52.01; Harlan County Treasurer, phone , \$119.66; Hometown Leasing, printer, \$74.04; M. J. Lubeck, rent, \$150.00; MIPS, data processing, \$128.38; MIPS INC, data proc. \$122.84; NAPA Auto Parts, \$2,385.54; NMC Exchange, parts, \$1,539.20; Platte Valley Communications, radio equip. \$47.73; PowerPlan, freight, \$10.66; The Lincoln National Life, life/disab/dental., ins, \$500.81; T & F Sand & Gravel, gravel, \$9,922.23; United Health Care, health ins, \$7,015.19; Salary & Wage, \$ 34,323.50

## WEED FUND

Harlan County Treasurer, phone, \$52.13

## TOURISM FUND

Salary, \$981.00.

## Sheriff’s Special

Equipment, \$1,618.34

## SERVICES FOR AGING

Harlan County Senior Center, quarterly expenses, \$1,489.58

## 911 EMERGENCY FUNDS



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City of Holdrege, 911 surcharges, \$886.41

## **Inheritance Tax**

Estate of Barbara Austill refund, \$1,167.56