



# Harlan County Board Minutes



Supervisor's Room, Alma, NE

Tuesday December 20<sup>th</sup>, 2016

The Harlan County Board of Supervisor's met in regular session Tuesday December 20<sup>th</sup> 2016 at 10:00 am with JD Schluntz, Lonny Hanna, Rodney Metzger, Traci Dietz, Doug Horwart, Gary Dunse and Max Schultz. Also in attendance were County Clerk Janet Dietz, County Attorney Bryan McQuay, and Road/Weed Superintendent Tim Burgeson, County Assessor Kim Wessels, and Deputy Treasurer Sandy Artz. Chairman Dietz called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings, while the convened meeting was opened to the public.

Minutes from the December 6th 2016 meeting were reviewed. Motion made by Dunse 2<sup>nd</sup> by Metzger to accept as written. Roll call votes, all ayes. Motion carried.

Claims were presented by the Clerk. After Board review, (3) claims were held, UNL Extension, (further review) Calkins Law, (no Judges signature) USDA-Predator Control (further review). Motion made by Metzger, 2<sup>nd</sup> Dunse to approve. Roll call votes, all ayes. Motion carried. County Attorney didn't have any new information on UNL or USDA claims, but would get the Judges signature.

Chairman Dietz, read aloud resolution 2016-#30. This will transfer \$10,000.00 from Inheritance Fund to General Fund to meet the County's current financial obligations and **will** be paid back. Discussion on tax collections with Harlan County Treasurer Diane Grotfeld was held. Supervisor Hanna has concerns with the depletion of the Inheritance Fund. Motion was made by Hanna, 2<sup>nd</sup> by Horwart to approve the transfer with the funds being paid back to the Inheritance Fund. Roll call votes, all ayes. Motion carried.

## BOARD OF EQUALIZATION

Motion was made by Hanna, 2<sup>nd</sup> by Metzger to go into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor brought to the Board (2) tax list corrections. # 1270 and #1271. After board review, motion made by Hanna, 2<sup>nd</sup> by Horwart to approve. Roll call votes, all ayes. Motion carried. Motion made by M. Schultz 2<sup>nd</sup> by JD Schluntz to return to regular session. Roll call votes, all ayes. Motion carried.

## REGULAR SESSION



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County Road/Weed Superintendent Tim Burgeson joined the meeting. Tim brought the annual Noxious Weed report. County board reviewed the report. Discussion was held on the tools missing from the county shop. Road Superintendent has a list of items missing. Clerk was instructed to file a claim with the counties insurance carrier, NIRMA.

Clerk would like clarification on the snow removal at the courthouse. The last snow wasn't removed before the courthouse opened, and County Court was held making it difficult to enter the building. Supervisor M. Schultz spoke of the snow needing removed. Supervisor Hanna spoke of hiring Kevin Molzahn. The issues of getting the snow off the sidewalks/steps before the courthouse opens was discussed. Road Department has done this in the past. With small amounts of snow, Road Superintendent agreed to get this done. Chairman Dietz had contacted Dean Preitauer for snow removal in the parking lot. Chairman Dietz spoke to the sheriff's office and they will call Preitauer for the parking lot snow removal when needed as they are open 24 hours.

Clerk brought to the board a notice of appearance of counsel by County Attorney Bryan McQuay for an appeal with the Tax Equal Review Commission.

Clerk received correspondence from Certified Public Accountant, Bob Dunaway. Bob submitted a (3) year contract and a (2) year contract. Motion was made by Hanna 2<sup>nd</sup> by M. Schultz to approve the (2) year contract, 2018 and 2019 for \$2,600.00 budget prep, and \$1,950.00 for preliminary work. Roll call votes, all ayes. Motion carried.

Manuela Wolf, Harlan County Hospital, CEO joined the meeting. Manuela provided the financial report, and discussed having the audit done in January. Approximately \$601,000.00 has been raised for the new clinic.

JD Schluntz discussed funding the State Baseball Tournament if it was held on Alma. Chairman Dietz will have Tourism Director Pat Underwood attend the next meeting.

Discussion was held on the USDA-Predator claim, and contacting the State office and have them attend a meeting.

County Treasurer discussed the need for new flags in the Courtroom and Board room. Supervisors Hanna and Metzger have the catalog and will look into this.



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Discussion was held on payroll issues, per County Attorney, all non-elected personnel should have time sheets and the elected official should sign off on it, tracking hours worked, vacation and sick time in case of an audit.

County Attorney discussed the child support reimbursement program in his office.

Chairman Dietz moved the meeting to public forum. Communication between all Elected Officials and employees was discussed. Chris Schultz wanted to discuss with Supervisor Hanna the check writing investigation in the Extension office. County Attorney advised the Attorney General and State Patrol have been called. With no one else from the public to address the board, Chairman adjourned the meeting at 12:01 pm.

Clerk informed the board that Judge Hoeft will swear in newly elected official and deputies, January 4<sup>th</sup> at 10:00 am in the Courtroom.

January 2017 meetings will be January 3<sup>rd</sup> at 1:00 pm, January 10<sup>th</sup>, Reorganizational meeting at 10:00 am, and January 17<sup>th</sup> at 10:00 am.

(harlancounty.ne.gov)

Attest

Janet Dietz, County Clerk

Traci Dietz, Chairman

## Claims

General Fund; Anderson, Klein, Brewster & Brandt, ct. appt. atty. fees, \$1,083.00; Advanced Correctional Health Care, medical, \$109.13; Roger Benjamin, ct. appt. atty. fees, \$3,065.10, Best Western- Mid Nebraska, rooms, \$439.96; Cenex Credit Card, fuel, \$870.99; CHS Agri-Service Center, \$3.49; Justin M Daake, ct. appt. atty. fees, \$684.00; Janet Dietz, mileage, \$131.76; E S & S data processing, \$2,092.52; Internal Revenue Service, \$969.53; Interstate All Battery Center, supplies, \$68.00; Main Street Media, adv. \$206.28; Ron Melbye, mileage, \$65.88; Mathew Bender, supplies, \$72.08; Natalie Nelsen. Ct. appt. atty. fees, \$215.92; Office Solutions, supplies, \$396.95; Person \$ McQuay Law Office, corrected contract monthly fees, \$640.75; Phelps County Sheriff, safe keeping, \$1,935.00; Phelps Memorial Health Center, medical, \$2,038.68; Protocall, supplies, \$700.00; Reliable Pest Control, \$120.00; Republican



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Valley Animal Center, animals, \$41.00; Steamaway Cleaning, \$213.25; Trustworthy Hardware, supplies, \$7.59; Twin Valley's, utilities, 79.54; UPS, postage, \$5.65.

## Road Fund

Bosselman Inc, fuel, \$13,062.60; CHS Agri Service Center, supplies, \$97.25; Curly's Radiator Repair, repairs, \$765.50; Jim's OK Tire, tire/repair, \$275.00; Stamford Service, \$76.00; T & F Sand & Gravel ,gravel; \$16,355.33; Twin Valley's, utilities, \$284.79; Verizon Wireless, cell phones, \$121.80; Village of Republican City, water, \$28.10